



# COUNCIL

## Agenda and Reports

for the meeting on

Tuesday, 8 October 2024

at 5.30 pm

in the Council Chamber, Adelaide Town Hall

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Our Adelaide.  
**Bold.**  
**Aspirational.**  
**Innovative.**

Members – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith (Presiding Member)  
Deputy Lord Mayor, Councillor Snape  
Councillors Abrahamzadeh, Couros, Davis, Elliott, Giles, Hou, Li, Martin, Noon and Dr Siebentritt

## Agenda

Item	Pages
<b>1. Acknowledgement of Country</b>	
The Lord Mayor will state:	
‘Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.	
And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’	
<b>2. Acknowledgement of Colonel William Light</b>	
The Lord Mayor will state:	
‘The Council acknowledges the vision of Colonel William Light in determining the site for Adelaide and the design of the City with its six squares and surrounding belt of continuous Park Lands which is recognised on the National Heritage List as one of the greatest examples of Australia’s planning heritage.’	
<b>3. Prayer</b>	
The Lord Mayor will state:	
‘We pray for wisdom, courage, empathy, understanding and guidance in the decisions that we make, whilst seeking and respecting the opinions of others.’	
<b>4. Pledge</b>	
The Lord Mayor will state:	
‘May we in this meeting speak honestly, listen attentively, think clearly and decide wisely for the good governance of the City of Adelaide and the wellbeing of those we serve.’	
<b>5. Memorial Silence</b>	
The Lord Mayor will ask all present to stand in silence in memory of those who gave their lives in defence of their Country, at sea, on land and in the air.	
<b>6. Apologies and Leave of Absence</b>	
On Leave -	
Councillor Giles	
<b>7. Confirmation of Minutes - 24/9/2024</b>	
That the Minutes of the meeting of the Council held on 24 September 2024, be taken as read and be confirmed as an accurate record of proceedings.	
View public <a href="#">24 September 2024 Minutes</a> .	
<b>8. Declaration of Conflict of Interest</b>	

<b>9.</b>	<b>Deputations</b>	
	Granted at time of Agenda Publication – 3/10/2024	
	Nil	
<b>10.</b>	<b>Petitions</b>	
	Nil	
	<b>Recommendation/Advice from Committee/s</b>	
<b>11.</b>	<b>Advice of Kadaltilla / Adelaide Park Lands Authority</b>	4 - 5
<b>12.</b>	<b>Recommendations of the Audit and Risk Committee</b>	6 - 13
<b>13.</b>	<b>Recommendations of the City Community Services and Culture Committee - 1 October 2024</b>	14 - 50
<b>14.</b>	<b>Recommendations of the City Planning, Development and Business Affairs Committee - 1 October 2024</b>	51 - 60
<b>15.</b>	<b>Reports for Council (Chief Executive Officer's Reports)</b>	
	Nil	
<b>16.</b>	<b>Lord Mayor's Reports</b>	
<b>17.</b>	<b>Councillors' Reports</b>	
<b>18.</b>	<b>Motions on Notice</b>	
	<b>18.1</b> Deputy Lord Mayor, Councillor Snape - MoN - Melbourne Street Wombat Crossing	61 - 63
<b>19.</b>	<b>Motions without Notice</b>	
<b>20.</b>	<b>Questions on Notice</b>	
	<b>20.1</b> Councillor Martin - QoN - Disability and Aged Pension Rate Rebate	64
	<b>20.2</b> Councillor Davis - QoN - Committee Meeting Length	65
<b>21.</b>	<b>Questions without Notice</b>	
<b>22.</b>	<b>Exclusion of the Public</b>	66 - 68
	In accordance with sections 90(2),(3) and (7) of the <i>Local Government Act 1999 (SA)</i> Council will consider whether to discuss in confidence the reports contained within section 23 of this Agenda.	
	<b>Confidential Recommendation/Advice from Committee/s</b>	
<b>23.</b>	<b>Confidential Reports for Council (Chief Executive Officer's Reports)</b>	
	<b>23.1</b> Civic Recognition [S90(3) (a)]	69 - 73
<b>24.</b>	<b>Closure</b>	

## Advice of Kadaltilla / Adelaide Park Lands Authority

Tuesday, 8 October 2024  
Council

Strategic Alignment - Our Corporation

**Program Contact:**  
Kathryn Goldy, Acting Manager  
Governance

Public

**Approving Officer:**  
Anthony Spartalis, Chief  
Operating Officer

## EXECUTIVE SUMMARY

Kadaltilla / Adelaide Park Lands Authority (Kadaltilla) is the principal advisor to both the Council and the State Government on the protection, management, enhancement and promotion of the Adelaide Park Lands.

This report presents the advice from Kadaltilla following the Kadaltilla board meeting on 26 September 2024, regarding Items 6.2 - Adelaide Park Lands Community Buildings (Sport and Recreation) Policy and 7.1. Kadaltilla Strategic Plan Annual Review of Progress 23/24.

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## RECOMMENDATION

### THAT COUNCIL

1. Notes that Kadaltilla / Adelaide Park Lands Authority met on 26 September 2024.
  2. Notes the advice contained in this report, Item 11 [Advice of Kadaltilla/Adelaide Park Lands Authority – 26 September 2024] regarding Items 6.2 [Adelaide Park Lands Community Buildings (Sport and Recreation) Policy] and 7.1 [Kadaltilla Strategic Plan Annual Review of Progress 23/24].
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## DISCUSSION

1. Kadaltilla met on 26 September 2024, providing advice to Council on the following matters. The Agenda is available [here](#).

1.1. Item 6.2 - Adelaide Park Lands Community Buildings (Sport and Recreation) Policy

1.2. Item 7.1. Kadaltilla Strategic Plan Annual Review of Progress 23/24

2. Kadaltilla resolved the following:

2.1. Item 6.2 - Adelaide Park Lands Community Buildings (Sport and Recreation) Policy

THAT THE KADALTILLA / ADELAIDE PARK LANDS AUTHORITY ADVISES COUNCIL:

That the Kadaltilla / Adelaide Park Lands Authority:

1. Notes the summary presentation of the Draft Adelaide Park Lands Community Buildings (Sport and Recreation) Policy as contained in Attachment B to Item 6.2 on the Agenda for the meeting of the Board of Kadaltilla / Adelaide Park Lands Authority held on 26 September 2024.
2. Provides the Administration with feedback on the Draft Adelaide Park Lands Community Buildings (Sport and Recreation) Policy as contained in Attachment A to Item 6.2 on the Agenda for the meeting of the Board of Kadaltilla / Adelaide Park Lands Authority held on 26 September 2024, as part of the public consultation process.
3. Authorises Administration to finalise the Board's submission to the public consultation on the Draft Adelaide Park Lands Community Buildings (Sport and Recreation) Policy outside of session.
4. Notes that the Board's submission will be shared with the Board via the portal and included in the public consultation summary presented to the City Community Services and Culture Committee on 5 November 2024.

3. Item 7.1. Kadaltilla Strategic Plan Annual Review of Progress 23/24

THAT THE KADALTILLA / ADELAIDE PARK LANDS AUTHORITY ADVISES COUNCIL:

That the Kadaltilla / Adelaide Park Lands Authority:

1. Notes the progress updates provided for financial year 2023/24 of the Kadaltilla 2023-2028 Strategic Plan as contained in Attachment A to Item 7.1 on the Agenda for the meeting of the Board of Kadaltilla / Adelaide Park Lands Authority held on 26 September 2024.

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## DATA AND SUPPORTING INFORMATION

**Link 1** – [Kadaltilla / Adelaide Park Lands Authority Board Meeting Agenda – 26 September 2024](#)

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## ATTACHMENTS

Nil

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- END OF REPORT -

## Recommendations of the Audit and Risk Committee

Tuesday, 8 October 2024  
Council

Strategic Alignment - Our Corporation

**Program Contact:**  
Kathryn Goldy, Acting Manager  
Governance

Public

**Approving Officer:**  
Anthony Spartalis, Chief  
Operating Officer

### EXECUTIVE SUMMARY

The Audit and Risk Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Terms of Reference in order to facilitate informed decision making in relation to discharging its legislative responsibilities and duties.

The Audit and Risk Committee is required to report to Council after every meeting. This report presents the outcomes of the Audit and Risk Committee following their meeting on 27 September 2024 ([Link](#)).

The Audit and Risk Committee resolved to present a recommendation on the following matters to Council for Council determination:

- Item 8.1 - 2024/25 LTFP update - draft for public consultation
- Item 8.3 - Audited Financial Statements & Report on Financial Results
- Item 8.6 - Integrated Climate Strategy Reporting Framework
- Item 8.7 - Climate Change Risk Adaptation Action Plan

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### RECOMMENDATIONS

#### 1. **Recommendation 1 – Item 8.1 - 2024/25 LTFP update - draft for public consultation**

##### THAT COUNCIL

1. Notes Audit and Risk Committee feedback on the Draft 2024/2025 – 2033/34 Long Term Financial Plan document set out in Attachment A to Item 8.1 on the Agenda for the meeting of the Audit and Risk Committee on 27 September 2024:
  - 1.1 Asset Renewal Funding Ratio (Table 3 on page 20 of the Agenda) – ensure there is an explanation that table is showing how 100% will be achieved.
  - 1.2 Key Financial Indicators – Borrowings section (Table 6 on page 22 of the Agenda) – explanation required to clarify what the numbers are in this section of the table.
  - 1.3 Asset Renewal Repair Fund (page 36 of Agenda) – wording should be revised to ensure clarity on what the fund's purpose is.
2. Notes Audit and Risk Committee feedback on the Draft 2024/25 CEO Sustainability Report set out in Attachment B to Item 8.1 on the Agenda for the meeting of the Audit and Risk Committee on 27 September 2024.

2. **Recommendation 2 – Item 8.3 - Audited Financial Statements & Report on Financial Results**

THAT COUNCIL

1. Considers that the Consolidated Financial Statements present fairly the financial position of the City of Adelaide, having reviewed the Consolidated Financial Statements for the year ended 30 June 2024, contained in Attachment A to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024.
2. Receives the City of Adelaide's Consolidated Financial Statements for the year ended 30 June 2024, contained in Attachment A to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, subject to minor administrative changes and subsequent balance date event adjustments, to be certified by the Chief Executive Officer and the Lord Mayor.
3. Considers it is appropriate that the representation letter requested by the external auditor, contained in Attachment B to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.
4. Notes the Certification of Auditor Independence contained in Attachment C to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is considered by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.
5. Notes that the Chief Executive Officer and the Lord Mayor will certify the Annual Financial Statements in their final form as per the Council Decision on 27 August 2024.
6. Notes the Adelaide Central Market Authority Financial Statements for the year ended 30 June 2024, contained in Attachment D to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, have been reviewed by the Adelaide Central Market Authority Board at its meeting on 5 September 2024. These financial results are included in the Consolidated Financial Statements of the City of Adelaide, and
  - 6.1. Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Adelaide Central Market Authority.
  - 6.2. Notes the Certification of Auditor Independence in relation to Adelaide Central Market Authority, contained in Attachment E to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.
  - 6.3. Notes the representation letter requested by the external auditor of the Adelaide Central Market Authority, contained in Attachment F to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.
7. Notes the Adelaide Economic Development Agency Financial Statements for the year ended 30 June 2024, contained in Attachment G to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, have been reviewed by the Adelaide Economic Development Agency Board at its meeting on 19 September 2024. These financial results are included in the Consolidated Financial Statements of the City of Adelaide, and
  - 7.1. Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Adelaide Economic Development Agency.
  - 7.2. Notes the Certification of Auditor Independence in relation to Adelaide Economic Development Agency, contained in Attachment H to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.
  - 7.3. Notes the representation letter requested by the external auditor of the Adelaide Economic Development Agency, contained in Attachment I to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.
8. Notes the Kadaltilla / Adelaide Park Lands Authority Financial Statements for the year ended 30 June 2024, contained in Attachment J to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, are included in the Consolidated Financial Statements of the City of Adelaide, and
  - 8.1. Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Kadaltilla / Adelaide Park Lands Authority and can be certified by the Lord Mayor as Chair of Adelaide Park Lands Authority.
  - 8.2. Considers it is appropriate that the representation letter requested by the external auditor of the Kadaltilla / Adelaide Park Lands Authority, contained in Attachment K to Item 8.3 on the

Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, to be signed by management.

8.3. Notes the Certification of Auditor Independence in relation to the Kadaltilla / Adelaide Park Lands Authority, contained in Attachment L to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, and considers it is appropriate to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.

9. Notes the audited Brown Hill and Keswick Creeks Storm Water Board's Financial Statements for the year ended 30 June 2024 as contained in Attachment M to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024. Council's equity interest of 8% is included in the Consolidated Financial Statements of the City of Adelaide.

10. Recommends the 2023/24 Consolidated Financial Statements of the City of Adelaide, and the Financial Statements of the Adelaide Economic Development Agency, Kadaltilla / Adelaide Park Lands Authority, Adelaide Central Market Authority and Brown Hill and Keswick Creeks Stormwater Board be presented to Council for noting on 22 October 2024 and included in the adopted Annual Report.

11. Notes the 2023/24 Report on the financial results for the City of Adelaide and its subsidiaries, contained in Attachments N, O, P and Q to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024.

3. **Recommendation 3 – Item 8.6** - Integrated Climate Strategy Reporting Framework

THAT COUNCIL

1. Notes the Integrated Climate Strategy Risk and Reporting Framework as contained in Attachment A to Item 8.6 on the Agenda for the Audit and Risk Committee held on 27 September 2024 has been prepared to support the delivery and monitoring of the Integrated Climate Strategy 2030.

4. **Recommendation 4 – Item 8.7** - Climate Change Risk Adaptation Action Plan

THAT COUNCIL

1. Notes the progress of the Climate Change Risk Adaptation Action Plan 2021-2026 as contained in Item 8.7 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024.

2. Notes that the Integrated Climate Strategy 2030 replaces the Climate Change Risk Adaptation Action Plan 2021-2026.

3. Notes that the management of climate risk is transitioned to the Integrated Climate Strategy 2030 and the associated reporting and governance framework.



# DISCUSSION

1. The Audit and Risk Committee met on 27 September 2024 and considered the following items:
  - 1.1. Item 7.1 - Confidential Meeting with External Auditors
  - 1.2. Item 7.2 - Confidential Meeting with Internal Auditors
  - 1.3. Item 8.1 - 2024/25 LTFP update - draft for public consultation
  - 1.4. Item 8.2 - City of Adelaide Draft Annual Report 2023/24
  - 1.5. Item 8.3 - Audited Financial Statements & Report on Financial Results
  - 1.6. Item 8.4 - Matters arising from External Audit
  - 1.7. Item 8.5 - Presiding Member's Annual Report
  - 1.8. Item 8.6 - Integrated Climate Strategy Reporting Framework
  - 1.9. Item 8.7 - Climate Change Risk Adaptation Action Plan
2. The Agenda with reports for the meeting can be viewed [here](#).
3. Where the resolution of the Committee differs from the recommendation published in the Committee agenda, the Committee's recommendation to the Council is listed first, with the original recommendation provided in grey and italics.

## Resolutions of the Committee

4. Item 8.1 - 2024/25 LTFP update - draft for public consultation  
THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL  
THAT COUNCIL
  1. Notes Audit and Risk Committee feedback on the Draft 2024/2025 – 2033/34 Long Term Financial Plan document set out in Attachment A to Item 8.1 on the Agenda for the meeting of the Audit and Risk Committee on 27 September 2024:
    - 1.1 Asset Renewal Funding Ratio (Table 3 on page 20 of the Agenda) – ensure there is an explanation that table is showing how 100% will be achieved.
    - 1.2 Key Financial Indicators – Borrowings section (Table 6 on page 22 of the Agenda) – explanation required to clarify what the numbers are in this section of the table.
    - 1.3 Asset Renewal Repair Fund (page 36 of Agenda) – wording should be revised to ensure clarity on what the fund's purpose is.
  2. Notes Audit and Risk Committee feedback on the Draft 2024/25 CEO Sustainability Report set out in Attachment B to Item 8.1 on the Agenda for the meeting of the Audit and Risk Committee on 27 September 2024.

Original Recommendation as Printed in the Audit and Risk Committee Agenda

THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. *Notes Audit and Risk Committee feedback on the Draft 2024/2025 – 2033/34 Long Term Financial Plan document set out in Attachment A to Item 8.1 on the Agenda for the meeting of the Audit and Risk Committee on 27 September 2024.*
  2. *Notes Audit and Risk Committee feedback on the Draft 2024/25 CEO Sustainability Report set out in Attachment B to Item 8.1 on the Agenda for the meeting of the Audit and Risk Committee on 27 September 2024.*
5. Item 8.3 - Audited Financial Statements & Report on Financial Results  
THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL  
THAT COUNCIL
    1. Considers that the Consolidated Financial Statements present fairly the financial position of the City of Adelaide, having reviewed the Consolidated Financial Statements for the year ended 30 June 2024,

- contained in Attachment A to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024.
2. Receives the City of Adelaide's Consolidated Financial Statements for the year ended 30 June 2024, contained in Attachment A to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, subject to minor administrative changes and subsequent balance date event adjustments, to be certified by the Chief Executive Officer and the Lord Mayor.
  3. Considers it is appropriate that the representation letter requested by the external auditor, contained in Attachment B to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.
  4. Notes the Certification of Auditor Independence contained in Attachment C to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is considered by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.
  5. Notes that the Chief Executive Officer and the Lord Mayor will certify the Annual Financial Statements in their final form as per the Council Decision on 27 August 2024.
  6. Notes the Adelaide Central Market Authority Financial Statements for the year ended 30 June 2024, contained in Attachment D to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, have been reviewed by the Adelaide Central Market Authority Board at its meeting on 5 September 2024. These financial results are included in the Consolidated Financial Statements of the City of Adelaide, and
    - 6.1. Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Adelaide Central Market Authority.
    - 6.2. Notes the Certification of Auditor Independence in relation to Adelaide Central Market Authority, contained in Attachment E to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.
    - 6.3. Notes the representation letter requested by the external auditor of the Adelaide Central Market Authority, contained in Attachment F to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.
  7. Notes the Adelaide Economic Development Agency Financial Statements for the year ended 30 June 2024, contained in Attachment G to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, have been reviewed by the Adelaide Economic Development Agency Board at its meeting on 19 September 2024. These financial results are included in the Consolidated Financial Statements of the City of Adelaide, and
    - 7.1. Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Adelaide Economic Development Agency.
    - 7.2. Notes the Certification of Auditor Independence in relation to Adelaide Economic Development Agency, contained in Attachment H to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.
    - 7.3. Notes the representation letter requested by the external auditor of the Adelaide Economic Development Agency, contained in Attachment I to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.
  8. Notes the Kadaltilla / Adelaide Park Lands Authority Financial Statements for the year ended 30 June 2024, contained in Attachment J to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, are included in the Consolidated Financial Statements of the City of Adelaide, and
    - 8.1. Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Kadaltilla / Adelaide Park Lands Authority and can be certified by the Lord Mayor as Chair of Adelaide Park Lands Authority.
    - 8.2. Considers it is appropriate that the representation letter requested by the external auditor of the Kadaltilla / Adelaide Park Lands Authority, contained in Attachment K to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, to be signed by management.
    - 8.3. Notes the Certification of Auditor Independence in relation to the Kadaltilla / Adelaide Park Lands Authority, contained in Attachment L to Item 8.3 on the Agenda for the meeting of the

Audit and Risk Committee held on 27 September 2024, and considers it is appropriate to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.

9. Notes the audited Brown Hill and Keswick Creeks Storm Water Board's Financial Statements for the year ended 30 June 2024 as contained in Attachment M to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024. Council's equity interest of 8% is included in the Consolidated Financial Statements of the City of Adelaide.
10. Recommends the 2023/24 Consolidated Financial Statements of the City of Adelaide, and the Financial Statements of the Adelaide Economic Development Agency, Kadaltilla / Adelaide Park Lands Authority, Adelaide Central Market Authority and Brown Hill and Keswick Creeks Stormwater Board be presented to Council for noting on 22 October 2024 and included in the adopted Annual Report.
11. Notes the 2023/24 Report on the financial results for the City of Adelaide and its subsidiaries, contained in Attachments N, O, P and Q to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024.

Original Recommendation as Printed in the Audit and Risk Committee Agenda

THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. *Considers that the Consolidated Financial Statements present fairly the financial position of the City of Adelaide, having reviewed the Consolidated Financial Statements for the year ended 30 June 2024, contained in Attachment A to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024.*
2. *Receives the City of Adelaide's Consolidated Financial Statements for the year ended 30 June 2024, contained in Attachment A to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, subject to minor administrative changes and subsequent balance date event adjustments, to be certified by the Chief Executive Officer and the Lord Mayor.*
3. *Considers it is appropriate that the representation letter requested by the external auditor, contained in Attachment B to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.*
4. *Notes the Certification of Auditor Independence contained in Attachment C to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is considered by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.*
5. *Authorises the Chief Executive Officer and the Lord Mayor to certify the Annual Financial Statements in their final form.*
6. *Notes the Adelaide Central Market Authority Financial Statements for the year ended 30 June 2024, contained in Attachment D to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, have been reviewed by the Adelaide Central Market Authority Board at its meeting on 5 September 2024. These financial results are included in the Consolidated Financial Statements of the City of Adelaide, and*
  - 6.1. *Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Adelaide Central Market Authority.*
  - 6.2. *Notes the Certification of Auditor Independence in relation to Adelaide Central Market Authority, contained in Attachment E to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.*
  - 6.3. *Notes the representation letter requested by the external auditor of the Adelaide Central Market Authority, contained in Attachment F to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.*
7. *Notes the Adelaide Economic Development Agency Financial Statements for the year ended 30 June 2024, contained in Attachment G to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, have been reviewed by the Adelaide Economic Development Agency Board at its meeting on 19 September 2024. These financial results are included in the Consolidated Financial Statements of the City of Adelaide, and*

- 7.1. *Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Adelaide Economic Development Agency.*
- 7.2. *Notes the Certification of Auditor Independence in relation to Adelaide Economic Development Agency, contained in Attachment H to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024 is to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.*
- 7.3. *Notes the representation letter requested by the external auditor of the Adelaide Economic Development Agency, contained in Attachment I to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, is signed by management.*
8. *Notes the Kadaltilla / Adelaide Park Lands Authority Financial Statements for the year ended 30 June 2024, contained in Attachment J to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, are included in the Consolidated Financial Statements of the City of Adelaide, and*
  - 8.1. *Considers the Financial Statements for the year ended 30 June 2024 present fairly the financial position of the Kadaltilla / Adelaide Park Lands Authority and can be certified by the Lord Mayor as Chair of Adelaide Park Lands Authority.*
  - 8.2. *Considers it is appropriate that the representation letter requested by the external auditor of the Kadaltilla / Adelaide Park Lands Authority, contained in Attachment K to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, to be signed by management.*
  - 8.3. *Notes the Certification of Auditor Independence in relation to the Kadaltilla / Adelaide Park Lands Authority, contained in Attachment L to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024, and considers it is appropriate to be signed by the Chief Executive Officer and the Presiding Member of the Audit and Risk Committee.*
9. *Notes the audited Brown Hill and Keswick Creeks Storm Water Board's Financial Statements for the year ended 30 June 2024 as contained in Attachment M to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024. Council's equity interest of 8% is included in the Consolidated Financial Statements of the City of Adelaide.*
10. *Recommends the 2023/24 Consolidated Financial Statements of the City of Adelaide, and the Financial Statements of the Adelaide Economic Development Agency, Kadaltilla / Adelaide Park Lands Authority, Adelaide Central Market Authority and Brown Hill and Keswick Creeks Stormwater Board be presented to Council for noting on 22 October 2024 and included in the adopted Annual Report.*
11. *Notes the 2023/24 Report on the financial results for the City of Adelaide and its subsidiaries, contained in Attachments N, O, P and Q to Item 8.3 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024.*

For ease, Attachments A to M relating to Recommendation 3, Item 8.3 - Audited Financial Statements & Report on Financial Results, have been included as links at the end of this recommendation report.

6. Item 8.6 - Integrated Climate Strategy Reporting Framework

THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the Integrated Climate Strategy Risk and Reporting Framework as contained in Attachment A to Item 8.6 on the Agenda for the Audit and Risk Committee held on 27 September 2024 has been prepared to support the delivery and monitoring of the Integrated Climate Strategy 2030.

7. Item 8.7 - Climate Change Risk Adaptation Action Plan

THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the progress of the Climate Change Risk Adaptation Action Plan 2021-2026 as contained in Item 8.7 on the Agenda for the meeting of the Audit and Risk Committee held on 27 September 2024.
2. Notes that the Integrated Climate Strategy 2030 replaces the Climate Change Risk Adaptation Action Plan 2021-2026.

- Notes that the management of climate risk is transitioned to the Integrated Climate Strategy 2030 and the associated reporting and governance framework.

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## DATA AND SUPPORTING INFORMATION

Link 1 - [Agenda for Audit and Risk Committee on Friday, 27 September, 2024](#)

Link 2 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment A](#)

Link 3 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment B](#)

Link 4 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment C](#)

Link 5 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment D](#)

Link 6 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment E](#)

Link 7 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment F](#)

Link 8 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment G](#)

Link 9 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment H](#)

Link 10 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment I](#)

Link 11 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment J](#)

Link 12 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment K](#)

Link 13 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment L](#)

Link 14 - [Recommendation 3 – Item 8.3 – Audited Financial Statements & Report on Financial Results – Attachment M](#)

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## ATTACHMENTS

Nil

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- END OF REPORT -

## Recommendations of the City Community Services and Culture Committee – 1 October 2024

Tuesday, 8 October 2024  
Council

Strategic Alignment – Our Corporation

Public

**Program Contact:**  
Kathryn Goldy, Acting Manager  
Governance

**Approving Officer:**  
Anthony Spartalis, Chief  
Operating Officer

### EXECUTIVE SUMMARY

The City Community Services and Culture Committee considered the following Item at its meeting held on 1 October 2024 and resolved to present to Council the following recommendations for Council determination:

- Item 7.1 – Community Grants Operating Guidelines
- Item 7.2 – Draft Discussion Paper – Culture the Life of our City - for Public Consultation

### RECOMMENDATION

#### 1. **Recommendation 1 – Item 7.1 - Community Grants Operating Guidelines**

##### THAT COUNCIL

1. Notes the revised Arts and Cultural Grants Program Operating Guideline, Attachment A to Item 7.1 on the Agenda for the City Community Services and Culture Committee held on 1 October 2024, for promotion and implementation.
2. Notes the revised Community Impact Grants Program Operating Guideline, Attachment B to Item 7.1 on the Agenda for the City Community Services and Culture Committee held on 1 October 2024, for promotion and implementation.
3. Notes that the following Funding Programs will open by the end of October 2024, as per the 2024/25 Business Plan and Budget:
  - 3.1. Arts and Cultural Grants Program
  - 3.2. Community Impact Grants Program.

#### 2. **Recommendation 2 – Item 7.2 - Draft Discussion Paper – Culture the Life of our City - for Public Consultation**

##### THAT COUNCIL

1. Approves the draft City of Adelaide Cultural Policy Discussion Paper contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Community Services and Culture Committee held on 1 October 2024, for the purpose of public consultation.
2. Notes the proposed City of Adelaide Culture Round Table to be held as part of the engagement on the City of Adelaide Cultural Policy Discussion Paper, to be chaired by the Lord Mayor.
3. Authorises the Chief Executive Officer or delegate to make minor, formatting, typographical or syntactical updates to the documents contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Community Services and Culture Committee held on 1 October 2024, for the purpose of finalising the documents for public consultation.

## DISCUSSION

1. The City Community Services and Culture Committee met on Tuesday 1 October 2024. The Agenda with reports for the meeting can be viewed [here](#).
2. Where the resolution of the Committee differs from the recommendation published in the Committee agenda, the Committee's recommendation to the Council is listed first with the original recommendation provided in grey and italics.
3. The following matters were the subject of deliberation.

3.1. Item 7.1 - Community Grants Operating Guidelines

THAT THE CITY COMMUNITY SERVICES AND CULTURE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the revised Arts and Cultural Grants Program Operating Guideline, Attachment A to Item 7.1 on the Agenda for the City Community Services and Culture Committee held on 1 October 2024, for promotion and implementation.
2. Notes the revised Community Impact Grants Program Operating Guideline, Attachment B to Item 7.1 on the Agenda for the City Community Services and Culture Committee held on 1 October 2024, for promotion and implementation.
3. Notes that the following Funding Programs will open by the end of October 2024, as per the 2024/25 Business Plan and Budget:
  - 3.1. Arts and Cultural Grants Program
  - 3.2. Community Impact Grants Program.

For ease, Attachments A and B relating to Recommendation 1, Item 7.1, have been included at the end of this recommendation report.

3.2. Item 7.2 - Draft Discussion Paper – Culture the Life of our City - for Public Consultation

THAT THE CITY COMMUNITY SERVICES AND CULTURE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Approves the draft City of Adelaide Cultural Policy Discussion Paper contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Community Services and Culture Committee held on 1 October 2024, for the purpose of public consultation.
2. Notes the proposed City of Adelaide Culture Round Table to be held as part of the engagement on the City of Adelaide Cultural Policy Discussion Paper, to be chaired by the Lord Mayor.
3. Authorises the Chief Executive Officer or delegate to make minor, formatting, typographical or syntactical updates to the documents contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Community Services and Culture Committee held on 1 October 2024, for the purpose of finalising the documents for public consultation.

For ease, Attachment A relating to Recommendation 2, Item 7.2, has been included at the end of this recommendation report.

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## DATA AND SUPPORTING INFORMATION

**Link 1** – City Community Services and Culture Committee Agenda

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## ATTACHMENTS

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- END OF REPORT -

# 2024/25 Arts and Cultural Grants Operating Guideline

*Date this document was adopted on 8 October 2024 by Council*

**PARENT DOCUMENT:** [City of Adelaide Funding Programs Policy](#)

## PURPOSE

The Arts and Cultural Grants Program provides funding to the community to deliver fun, lively, and interesting arts and cultural experiences with presentation outcomes in the city that enable a vibrant, connected and inclusive community in line with the City of Adelaide Strategic Plan 2024-2028.

These grants enable a diverse year-round program that connects the community and visitors to the city.

## OPERATION

### Strategic Context

The Arts and Cultural Grants Program aligns with the City of Adelaide Strategic Plan 2024-2028. Although it impacts across all strategic pillars, strategically it fits within the **'Our Community'** pillar. The program specifically contributes to the following strategic outcomes from the City of Adelaide Strategic Plan 2024-2028:

- An interesting and engaging place to live, learn and visit.
- An inclusive, equitable and welcoming community where people feel a sense of belonging.
- A sustainable city where climate resilience is embedded in all that we do.
- Adelaide's unique experiences and opportunities attract visitors to our city.
- Encourage bold, interesting and purposeful development that supports the changing needs of our community and city.
- Create safe, inclusive and healthy places for our community.
- Achieve a critical mass of jobs and investment and attract and retain businesses by growing a dynamic, holistic economy
- Adelaide's unique experiences and opportunities attract visitors to our city.

The City of Adelaide plays a leadership role as a Capital City in supporting the cultural epicentre for South Australia, and as a designated UNESCO Creative City commits to placing culture at the heart of planning for sustainable development. The City of Adelaide fosters Adelaide's cultural life by creating an interesting and lively place where people want to live, work and visit, and by facilitating opportunities for the community to participate in and practice cultural activities and traditions.

The City of Adelaide acknowledges the Kurna people as the Traditional Owners of the Country where the city of Adelaide is situated, and pays its respect to Elders past, present and emerging.



### Program Priorities and Key Performance Indicators

The table below outlines the Arts and Cultural Grants Program priorities for which applications must demonstrate support and contribution towards the delivery of Council’s Strategic Plan.

Priority	Description
<b>Our Community</b>	Arts and cultural projects that amplify Adelaide’s designation as a UNESCO City of Music.
	Arts and cultural projects that elevate Adelaide’s reputation for exceptional and unique cultural experiences.
	Arts and cultural projects that champion Reconciliation and recognition of Aboriginal and Torres Strait Islander peoples and cultures and celebrate Kaurna culture and connection to Country.
	Arts and cultural projects that encourage inclusive participation opportunities for creatives and audiences from diverse backgrounds and ages in the cultural life of the City
<b>Our Environment</b>	Arts and cultural projects that lead and educate our community on a climate resilient future.
	Arts and cultural projects that advocate for the protection and restoration of native habitats in our city.
	Arts and cultural projects that promote the environmental value, productivity, quality and biodiversity of the Park Lands, squares, open space, and streetscapes.
<b>Our Economy</b>	Arts and cultural projects that activate key and emerging precincts stimulating local, interstate, and international visitation to the City and support the growth of the local economy.
	Arts and cultural projects that improve employment opportunities and foster long-term and sustainable careers in the creative sector.
<b>Our Places</b>	Arts and cultural projects that elevate Adelaide’s heritage and culturally significant places.

Key performance Indicators for the program include:

- Demonstrated benefit to the general community in accessing an arts, cultural or multicultural experience in the City
- Number and diversity of applicants
- Number and diversity of funded projects
- Percentage of applications received that are from new applicants
- Total number of attendees at all funded projects
- Funded applicants achieve stated outcome
- Funded projects are successfully completed and acquitted

### Eligibility Framework

The Arts and Cultural Grants Program follows the eligibility framework set out in the Funding Programs Policy.

### Ineligibility

The Arts and Cultural Grants Program follows the eligibility framework set out in the Funding Programs Policy.

In addition, applications will not be considered for funding in the administration of this program if:

- The funding request is for reimbursement of funds already spent;
- Training or education in government or private institutions, activities that will be offered for assessment in such institutions, and training and development of paid staff;
- Applications for conferences, tradeshows, award ceremonies and interstate or overseas travel expenses;
- The application is for projects or events that denigrate or exclude any groups in the community;
- The application is for general fundraising activities;
- The application is for large capital expenditure – i.e. purchase or lease of real estate, renovation, repair or maintenance of buildings or purchase of major equipment or material goods such as office furniture, computers and playground etc.
- The application is for projects or events that are private or invite only or virtual or online only.

**Arts and Cultural Grants Funding Categories**

<b>Funding Category</b>	<b>Quick Response</b>	<b>First Nations</b>	<b>Major Round</b>
Funding available	\$500 (min) - \$5,000 (max)	\$500 (min) - \$5,000 (max)	\$5,000 (min) - \$15,000 (max)
Funding pool	\$268,000 (for FY 24/25)		
Duration of funding	1 year		
Timeframe	Available all year-round until funds are expended. Applications must be submitted at least 6 weeks prior to the project taking place.		One competitive round per year
Process time	6 weeks		8 weeks after the round closes
Examples of Projects Supported	Performances, exhibitions, cultural events, festivals, concerts, public artworks.	Cultural events, festivals and exhibitions led by and supporting Aboriginal and Torres Strait Islander communities and creatives.	Performances, exhibitions, cultural events, festivals, concerts, public artworks.
Acquittal	Within 8 weeks of the project concluding		Within 12 weeks of the project concluding

**Assessment Criteria and Weightings**

Criteria	Consideration	Weighting
Strategic Plan Alignment	<ul style="list-style-type: none"> <li>▪ Alignment with Arts and Cultural Grants Program funding priorities and principles in line with the City of Adelaide Strategic Plan 2024–2028</li> <li>▪ Locally led arts and cultural activities – preference for applications from City of Adelaide based applicants</li> <li>▪ Champion Reconciliation and recognition of Aboriginal and Torres Strait Islander peoples and cultures</li> <li>▪ Support an inclusive and welcoming community that recognises diversity and enables people of all abilities living, working and visiting the city and ensuring our services and projects are accessible and inclusive for all</li> <li>▪ Support a low carbon emissions city</li> </ul>	<b>50%</b>
Cultural and Creative value	<ul style="list-style-type: none"> <li>▪ Celebrate and elevate our community cultures and the profiles of multicultural communities through welcoming programs and services</li> <li>▪ Demonstrated collaborations and increased social connections</li> <li>▪ Exceptional and unique arts and cultural experiences</li> <li>▪ Opportunities for city communities and visitors to expand knowledge, learn and master new skills</li> </ul>	<b>30%</b>
Project viability	<ul style="list-style-type: none"> <li>▪ Applicant’s track record in delivering projects</li> <li>▪ Project plan including key delivery milestones</li> <li>▪ Marketing strategy</li> <li>▪ Feasible budget</li> </ul>	<b>20%</b>

**Administration**

The Arts and Cultural Grants Program will be administered in line with the Council’s Funding Programs Policy.

**Application Process**

**Assessment Process:** Once submitted, an application will be assessed according to:

- The eligibility criteria
- Assessment criteria
- Available funding.

All questions in the application form must be answered and any required attachments provided in order for the application to be assessed.

Applicants who meet eligibility and assessment criteria are not guaranteed funding. The success of an application is determined by merit against the assessment criteria, applications are assessed in competition with other submissions.

**Notification Process:** All applicants will be notified in writing of the outcome of their application. All successful applicants will be required to:

- Enter into a funding agreement with City of Adelaide detailing the terms and conditions of the grant.

**Required Documents:** prior to receiving funding all successful applicants will be required to:

- Provide a copy of their Public Liability Insurance "Certificate of Currency" (minimum \$20 million)
- Provide a copy of their Return-to-Work SA certificate of registration, or similar employee insurance policy, if paid staff are employed
- Provide a tax compliant invoice for the agreed amount of funding plus GST (if applicable)

**Acquittal Process:** All successful applicants will be required to provide a detailed written report on all outcomes and applicable Key Performance Indicators relating to the project funded by City of Adelaide.

A link to an acquittal form will be provided via SmartyGrants prior to the conclusion of the project. Acquittal information required will include:

- Itemised financial statements evidencing expenditure of Council Funds
- Attendance data
- Feedback from participants
- Professional Photographs with all rights, licences and permissions for publication
- Examples of marketing materials acknowledging City of Adelaide

**Roles and Responsibilities –** Council's role is outlined in the Funding Programs Policy.

Council administration's role is to:

- Administer and deliver the Arts and Cultural Grants program

**Decision Making/Delegations** - Final funding recommendations are made through the appropriate Council Financial Delegation for approval to proceed with notifying successful applicants. All funding recommendations will be approved through Manager Delegation.

Funding Programs can be highly competitive resulting in a high number of applications that can't all be supported. The success of an application is determined by merit against the assessment criteria and in competition with other submissions. Part funding may be recommended. This decision is carefully considered with the view of maintaining the integrity of the application.

**Canvassing and Lobbying** - Councillors are in regular contact with community members about Council matters. To ensure the fair and equitable distribution of grants in the community, applicants should refrain from communicating with any City of Adelaide employee or Councillor during the Assessment process of their submitted funding application, in any way that may provide an unfair advantage to their application.

### Monitoring and Reporting

The performance of the Arts and Cultural Grants Program will be monitored through the administrative and financial systems of Council. An annual report will be provided to Council detailing:

- Performance against identified key performance indicators
- Contribution towards Strategic Plan outcomes
- Summary of funding distributed
- List of all successful applicants and the amounts of funding received
- Outcomes achieved for the previous financial year (based on the project acquittals received in the previous 12 months)

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### OTHER USEFUL DOCUMENTS

#### Related Documents

- Funding Programs Policy
- City of Adelaide Strategic Plan 2024-2028
- Annual Business Plan and Budget
- Caretaker Policy
- Children and Vulnerable Persons Policy
- Children and Vulnerable Persons Operating Guideline
- City Boundary Map
- Use of Public Spaces
- Adelaide Events Guidelines
- Disability Access and Inclusion Considerations
- STRETCH Reconciliation Action Plan
- Sustainable Event Guidelines
- Development Applications and Approvals

#### Relevant Legislation

- Local Government Act 1999 (SA)
- City of Adelaide Act 1998 (SA)
- Planning, Development and Infrastructure Act 2016
- Environment Protection Act 1993
- Disability Discrimination Act 1992

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### GLOSSARY

A full glossary of terms is included in the Funding Programs Policy. Additional terms that have been used and are defined as:

**Arts:** Includes visual arts, craft, music, dance, performance, literature, film, comedy, theatre, fashion design and video game design.

**Child(ren) or Young Person(s):** a person who is under 18 years of age

**Creatives:** A person(s) who devotes a reasonable portion of their time to making art and culture, promotes their work as art, and intends their work to be seen and read as art.

**Culture:** encompasses the arts, cultural, and creative expressions, the cultural practices and knowledge of Aboriginal and Torres Strait Islander peoples and their expressions of identity, shared experience and the practices of diverse, multicultural communities.

**Terms and Conditions:** are the special and general arrangement, rule, requirements, standards etc. Forming integral parts of a contract or agreement.

**Vulnerable Persons:** refers to people who may be at risk of exploitation due to their dependency on others.

## ADMINISTRATIVE

As part of Council's commitment to deliver the City of Adelaide Strategic Plan, services to the community and the provision of transparent information, all policy documents are reviewed as per legislative requirements or when there is no such provision a risk assessment approach is taken to guide the review timeframe.

In line with the Funding Programs Policy, this Operating Guideline will be reviewed every four years unless legislative or operational change occurs beforehand. The next review is required in 2028.

### Review history:

Trim Reference	Authorising Body	Date/ Decision ID	Description of Edits
ACC2010/5992	City Strategy Committee	14/12/2009	Outlined in 1.3 of the document
ACC2010/216574	Council	31/1/2011	Outlined in 2.3 of the document
COCO2013/304	Council	29/1/2013	Outlined in clause 2 & 3 of the document
2014/00177	Administration	24/1/2014	Outlined in clause 2 & 3 of the document
ACC2015/260736	Administration	26/2/2016	Outlined in clause 2 & 3 of the document

### Contact:

For further information contact:  
Culture@cityofadelaide.com.au

City of Adelaide  
25 Pirie Street, Adelaide, SA  
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+61 8 8203 7203  
city@cityofadelaide.com.au

# 2024/25 Community Impact Grants Program Operating Guideline

*Date this document was adopted on 8 October 2024 by Council*

**PARENT DOCUMENT:** [City of Adelaide Funding Programs Policy](#)

## PURPOSE

The purpose of the Community Impact Grants Program is to provide financial support to eligible clubs, groups, educational institutions, organisations and residents to ensure the outcomes of the City of Adelaide Strategic Plan (2024–2028) are realised.

## OPERATION

### Strategic Context

The Community Impact Grants Program aligns with the City of Adelaide Strategic Plan 2024–2028. Although impacting across all pillars, strategically it fits within the **‘Our Community’** aspiration. The program specifically contributes to the following strategic outcomes from the City of Adelaide Strategic Plan 2024–2028:

- An interesting and engaging place to live, learn and visit.
- An inclusive, equitable and welcoming community where people feel a sense of belonging.
- A sustainable city where climate resilience is embedded in all that we do.
- The status, attributes and character of our green spaces and the Park Lands are protected and strengthened.
- Adelaide’s unique experiences and opportunities attract visitors to our city.
- Encourage bold, interesting and purposeful development that supports the changing needs of our community and city.
- Create safe, inclusive and healthy places for our community.
- Drive affordable, safe and quality housing outcomes that attract and retain residents in our city.

All proposed projects must demonstrate benefits to the City of Adelaide community within the context of this operating guideline. Proposed projects must show adequate consideration and alignment with the aspirations identified in Council’s Strategic Plan.

The City of Adelaide acknowledges the Kurna people as the Traditional Owners of the Country where the city of Adelaide is situated, and pays its respect to Elders past, present and emerging.

### Program Priorities and Key Performance Indicators

There are five Community Impact Grants Program priorities that projects should support and contribute towards to enable Council’s Strategic objectives to be met. These priorities are:

Priority	Description
<b>Welcoming and Inclusive</b>	Celebrate and elevate the profiles of multicultural communities and create welcoming programs, services and opportunities for newcomers to be welcomed into their neighbourhood.
<b>Social Inclusion</b>	Deliver inclusive responses to meet the needs of isolated and marginalised groups.
<b>Participation</b>	Enable community-led services that provide ways for our community to participate in active leisure, recreation and sport.
<b>Reconciliation</b>	Champion Reconciliation and recognition of First Nations peoples and cultures by identifying opportunities to celebrate and protect Aboriginal and Kaurna culture and connection to Country.
<b>Foster Connection, Learning and Wellbeing</b>	Create opportunities for people to connect with each other and for people to expand their knowledge and skills.

Key Performance Indicators for the Community Impact Grants Program include:

- Alignment of funding with the City of Adelaide Strategic Plan 2024-2028, specifically themes outlined in the assessment criteria
- The submission rate of applications (number of applications started that were submitted)
- Number of applications submitted
- Type of projects approved – breakdown of successful projects between community and recreation and sport projects
- Acquittal submission rates for successful projects
- Number of participants reached
- Number of residents reached

### Eligibility Framework

The Community Impact Grants Program will follow the eligibility framework set out in the City of Adelaide Funding Programs Policy however the following eligibility criteria will be applied in the administration of this program:

- Individuals will only be considered in the Community Impact Grants category if they have an Australian Business Number (ABN) and evidence of previous delivery of similar programs.
- Commercial organisations (For Profit) with an annual revenue <\$250k will only be considered when delivering a program outside of their usual core business



activities that can demonstrate a significant benefit to the City Community and focuses on community participation rather than expected profit basis.

- State or Local Government departments, private enterprises and commercial organisations with an annual revenue of > \$250k will not be considered eligible.

In addition, applications will not be considered for funding in the administration of this program if:

- The application is for requests for reimbursement of funds already spent.
- The application is for reimbursement of costs including lease and licence fees.
- The application is for requests associated with the training and development of paid staff.
- The application includes requests for conferences, tradeshow, award ceremonies.
- Travel application includes expenses that are for overseas, interstate and intrastate travel.

**Funding Category\***

\*Available in 2024/25 Financial Year

<b>Funding Category</b>	<b>Quick Response Grant</b>	<b>Quick Response Grant Equipment &amp; Uniform</b>
Funding Available	\$500-\$2,000	\$500-\$1,000
Funding Pool	\$20,000	\$10,000
Duration of Funding	1 Year	1 Year
Timeframe	One competitive round October/November 2024	Open and assessed year-round from 1 November 2024
Process Time	15 Working days	15 Working days
Examples of Projects Supported	<p>Activities, events or programs that encourage residents and community groups to actively participate in their local community</p> <p>Training, education and accreditation for volunteers, coaches' officials, and administrators such as first aid training</p> <p>Subsidies to support participation by vulnerable community groups</p>	<p>Sporting equipment (e.g. cricket balls and pads) for sports, recreation or community clubs/groups</p> <p>Sporting uniforms for a new or specific team for sports, recreation or community clubs/groups</p>

## Assessment Criteria and Weightings

### Community Impact Quick Response Grants

Criteria	Consideration	Weighting
<b>Community Benefit</b>	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate and learn in their local community	50%
	The application demonstrates evidence and /or clear reason for why the project was developed	
	A clear plan for identifying the target group is outlined	
<b>Strategic Alignment</b>	The application identifies a clear outcome/s, which is aligned to the City of Adelaide Strategic Plan (2024–2028)	25%
	The application achieves at least one of the five Community Impact Grants Program Priorities	
	The application demonstrates consideration of: <ul style="list-style-type: none"> <li>• Environmental sustainability (see Our Environment Outcomes in the City of Adelaide Strategic Plan 2024-2028)</li> <li>• Inclusiveness of all members of our community and accessibility for all</li> <li>• Low or no cost for disadvantaged groups</li> </ul>	
<b>Impact</b>	The application outlines measures that will be used to evaluate the impact the project has on the community	25%
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program	
<b>Total</b>		<b>100%</b>

**Administration**

The Community Impact Grants Program will be administered in line with the Council's Funding Programs Policy.

**Application process** - Applications may be redirected to an alternative City of Adelaide or Adelaide Economic Development Agency funding program during the assessment process if it is deemed more appropriate for the nature and scale of the project proposed. If this occurs the applicant may be required to submit a new application to meet the priorities of the identified funding program.

Separate applications must be submitted by organisations applying for multiple projects i.e. one application per project.

Organisations who auspice applications, may auspice more than one application per financial year.

**Supporting Documentation** - The following documentation will be required as part of the application process:

- The applicant organisations ABN and GST Status where applicable
- A copy of the organisation's Public Liability Insurance 'Certificate of Currency' (minimum \$20 million) for the applicant to deliver the proposed project\*
- A copy of Return-to-Work SA certificate of registration or similar employee insurance (if paid staff are employed)
- A copy of the organisation's Child Protection Policy/Vulnerable Persons Policy or outline of the organisation's intention to comply with relevant legislation
- A certificate of incorporation for the applicant organisation (not required for Quick Response Grants)
- A clear project budget with income and expenditure forecasts
- Certified copies of the applicant organisation's most recent audited financial statements or other documentation to demonstrate the financial viability of the organisation

The following documentation is recommended but not essential in support of an application:

- Written evidence of all confirmed partners and other contributions
- Evidence of venue bookings
- Quotes for works, equipment purchase/hire, instructors/Welcome to Country or any other projected expenses included within the project budget.

\*Where an applicant intends to use City of Adelaide funding to cover the cost of purchasing insurance, a quote must be obtained, and the cost clearly identified in the project budget expenditure.

**Use of public spaces** – Where applicable, applicants are required to make a tentative booking with the City of Adelaide Events Team prior to submitting their funding application.

If funding is approved, the applicant is responsible for confirming the venue booking and for organising all infrastructure required to deliver the project.

**Fees and Charges** - City of Adelaide will not waive its own fees associated with projects e.g. road closures, cleaning, waste, site fees.

City of Adelaide will not provide in-kind support in addition to funds approved.

**Assessments Process** - Once submitted, an application will be assessed according to:

- The eligibility criteria
- Assessment criteria
- Available funding

All questions in the application form must be answered and any required supporting documents provided for the application to be assessed.

Applicants who meet eligibility and assessment criteria are not guaranteed funding. The success of an application is determined by merit against the assessment criteria, applications are assessed in competition with other submissions.

**Notification Process** - Upon completion of assessment and approval processes, all applicants will be notified of the outcome of their application in writing via email or will receive an electronic funding agreement.

**Funding Conditions** - Successful applicants will be required to:

- Enter into a funding agreement with City of Adelaide which may detail benefits in return for the investment as well as mutually agreed Key Performance Indicators (KPI's).
- Adhere to the Community Impact Grants Program funding conditions.
- Provide copies of any outstanding documents
- Provide a tax compliant invoice for payment/s
- Acknowledge and promote City of Adelaide on any marketing and communication materials including social media.
- Work with City of Adelaide as required to facilitate additional promotion opportunities.
- Ensure all people working or volunteering with children as part of a project have a valid Working with Children Check.
- Notify City of Adelaide of any changes to the project for which a project change request form may be required to be completed.

**Acquittal Process** - All successful applicants will be required to provide a detailed written report on all outcomes and applicable KPIs relating to the project funded City of Adelaide.

A link to an acquittal form will be provided via SmartyGrants at the conclusion of the project. Acquittal information required may include:

- Signed, itemised financial statements evidencing expenditure of Council funds
- Attendance data
- Feedback from participants
- Case studies
- Photographs
- Examples of marketing materials acknowledging City of Adelaide

Acquittal reports will be required within no more than 12 weeks from the conclusion of the project.

**Roles and Responsibilities** – Council’s role is outlined in the Funding Programs Policy. Council administration’s role is to:

- Administer the Community Impact Grants program as set out in this Operating Guideline and in the Funding Programs Policy.

**Decision Making/Delegations** - Final funding recommendations are made through the appropriate Council Financial Delegation for approval to proceed with notifying successful applicants. All funding recommendations will be approved through Manager Delegation.

Funding Programs can be highly competitive, resulting in a large number of applications that cannot all be supported. The success of an application is determined by its merit against the assessment criteria and in competition with other submissions. Part funding may be recommended. This decision is carefully considered to maintain the integrity of the application.

**Canvassing and Lobbying** - Councillors are in regular contact with community members about Council matters. To ensure the fair and equitable distribution of grants in the community, applicants should refrain from communicating with any City of Adelaide employee or Councillor during the Assessment process of their submitted funding application, in any way that may provide an unfair advantage to their application.

#### **Monitoring and Reporting**

The performance of the Community Impact Grants Program will be monitored through the administrative and financial systems of Council. An annual report will be provided to Council detailing:

- Performance against identified key performance indicators
- Contribution towards Strategic Plan outcomes
- Summary of funding distributed
- List of all successful applicants and the amounts of funding received
- Outcomes achieved for the previous financial year (based on the project acquittals received in the previous 12 months).

#### **OTHER USEFUL DOCUMENTS**

##### **Related documents**

- [Funding Programs Policy](#)
- [City of Adelaide Strategic Plan 2024-2028](#)
- [Annual Business Plan and Budget](#)
- [Caretaker Policy](#)
- [Children and Vulnerable Persons Policy](#)
- [Children and Vulnerable Persons Operating Guideline](#)
- [City Boundary Map](#)
- [Use of Public Spaces](#)
- [Adelaide Events Guidelines](#)
- [Disability Access and Inclusion Considerations](#)
- [STRETCH Reconciliation Action Plan](#)
- [Sustainable Event Guidelines](#)
- [Development Applications and Approvals](#)

### Relevant legislation

- Local Government Act 1999 (SA)

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## GLOSSARY

A full glossary of terms is included in the City of Adelaide Funding Programs Policy. Additional terms that have been used and are defined as:

**Child(ren) or Young Person(s):** a person who is under 18 years of age

**Terms and Conditions:** are special and general arrangements, rules, requirements, standards etc. Forming integral parts of a contract or agreement.

**Vulnerable Persons:** refers to people who may be at risk of exploitation due to their dependency on others.

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## ADMINISTRATIVE

In accordance with Section 91A of the *Local Government (Elections) Act 1999* and the City of Adelaide's Caretaker Policy, during the caretaker period for Local Government elections, no Funding Programs will seek applications or award funding unless there is a specific resolution of Council to enable that to occur.

Should Council resolve that this can occur, funding can then be distributed under delegation. Funding Programs will adjust delivery parameters to allow for this.

As part of Council's commitment to deliver the City of Adelaide Strategic Plan 2024-2028, services to the community and the provision of transparent information, all policy documents are reviewed as per legislative requirements or when there is no such provision a risk assessment approach is taken to guide the review timeframe.

In line with the Funding Programs Policy, this Operating Guideline will be reviewed every four years unless legislative or operational change occurs beforehand. The next review is required in 2028.

### Review history:

Trim Reference	Authorising Body	Date/ Decision ID	Description of Edits
ACC2021/74758	Council	08/06/2021	Endorsement of new operating guidelines
ACC2022/127262	Council	12/07/2022	Endorsement of updates to operating guidelines
ACC2023/160370	Council	12/09/2023	Endorsement of updates to operating guidelines

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## Culture: The Life of Our City

Draft Discussion Paper to inform a Cultural Policy for the City of Adelaide 2025-2036

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## Acknowledgement of Country

City of Adelaide acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land, water and seas. We acknowledge that they are of continuing importance to the Kaurna people living today. And we also extend that respect to other Aboriginal Language Groups and other First Nations.

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## A Cultural Policy for Adelaide

Cultural activity in Adelaide occurs with the acknowledgement that the Kaurna people are the traditional custodians of the Adelaide Plains and that their cultural heritage and beliefs continue to form a foundational part of the life of the city. Adelaide's cultural identity is built on generations of people, from all over the world, who have made Adelaide / Tarntanya their home.

Culture and creativity are fundamental to this place and its people. We are the beneficiaries of cultural and community leaders who have come before us, and together we have an opportunity to build on that legacy, to shape the future, of who we are.

Culture and creativity are critical to Adelaide's future growth and success, and the City of Adelaide is a custodian of this future.

Adelaide's cultural, arts and creative practitioners and community make vital contributions to the fabric of our society. They strengthen the vibrancy and the economic growth of our city, through their passion, talent, expertise, resilience, connectivity and adaptability. The sustainable development of our city depends on the neighbourhoods, networks, jobs, employment, and opportunities they create.

Council's Strategic Plan 2024-2028 includes a commitment to develop a Cultural Policy that promotes and strengthens the City's unique cultural identity and opportunities. A Cultural Policy will provide the framework for Council's future decisions in relation to culture.

This discussion paper is designed to stimulate critical thinking and seek the thoughts and views of residents, community and cultural organisations and groups, creative practitioners, organisations and businesses. It encourages consideration of some priorities to further enrich community life through the creation and expression of culture and creativity in the City of Adelaide. We encourage all readers to engage with the topic and share with us your considered opinions and unique perspectives.

Once developed, the City of Adelaide's Cultural Policy will be aligned with the pillars of Council's Strategic Plan 2024-2028:

- *OUR COMMUNITY - Vibrant, connected and inclusive*
- *OUR ENVIRONMENT - Resilient, protected and sustainable*
- *OUR ECONOMY – Growing, innovative and responsive*
- *OUR PLACES - Interesting, purposeful and safe*
- *OUR CORPORATION – high performing, customer-centric and bold*

A Cultural Policy for Adelaide might include:

- An integrated vision for culture and creativity in the City of Adelaide with clear priorities
- A clear articulation of the City of Adelaide's unique culture
- A comprehensive strategic plan to deliver on Council's vision in partnership with cultural, creative and community stakeholders
- A proposed governance model to ensure that the policy is responsive to major developments and community needs.

The development of a Cultural Policy must have the community it serves at its core. Culture, just like the city, is about people, therefore the Cultural Policy will be developed through stages of consultation and planning. It will enable a long-term vision for culture as a key

factor underpinning Adelaide's future prosperity, sustainability and wellbeing, enabling a vibrant, connected and inclusive community.

## Defining Culture

Culture is an integral part of our universal and indivisible human rights. In its breadth and depth, it enriches our lives and expands our horizons, fosters creative expression and innovation, and celebrates who we are. Culture, in its broadest sense incorporates social meaning, values and aspirations of the community through empowerment, intercultural appreciation and understanding, enrichment and joy.

Culture is our way of living together, our beliefs and value systems, traditions, the spiritual, material, intellectual and emotional features of our society, and our art, literature, languages and creativity. Culture also means the arts, cultural, creative and heritage industries, institutions, facilities, organisations and individuals who protect, produce, and present culture. It is expressed through food, festivals and events, song, music, visual arts, craft and design, performing arts, film and video, radio and television, gaming and digital arts, architecture and publishing, languages, literature, live and experimental art, our built environment and more.

In Adelaide, culture is created, protected and experienced in many places and spaces, through galleries, museums, archives, libraries, heritage places and collections, in cafés, markets, pubs and churches, in our City Squares, Adelaide Park Lands, precincts and neighbourhoods. For the purposes of its Cultural Policy, it is proposed that the City of Adelaide's definition of culture includes:

- Adelaide's cultural, arts, creative and heritage sectors
- The knowledge and cultural practices of Aboriginal and Torres Strait Islander peoples
- The expressions of identity, shared experience and aspirations of our diverse, multicultural communities, that have shaped our society from the period of colonisation of South Australia, through a long history of migration, to the present day
- Historic and current cultural practices and events that reflect contemporary Adelaide and its broad and diverse communities.

## How Culture Contributes to the Life of a City

- *Identity and Character*

A city's unique identity is shaped by culture, which is an integral and inseparable part of our lives. The traditions, memorial days, festivals, languages, foods, expressions, artworks and historical landmarks of the community contribute to a sense of place and belonging for city residents and visitors.

- *Community, Multiculturalism and Diversity*

Cultural activities bring people together, fostering a sense of community, connection and tolerance. Public spaces, museums, theatres, and cultural festivals are often places where diverse groups interact, share experiences and build social bonds.

- *Quality of Life*

Access to cultural venues and facilities such as theatres, museums, galleries, and live performances enhances the quality of life for residents. It provides opportunities for leisure, learning, social connection and personal growth.

- *Place Making and Social Infrastructure*

Cultural initiatives and investments in cultural infrastructure often breathe new life into neighbourhoods and precincts, enhancing strong community identity and making them more attractive to residents and visitors alike.

- *Attracting Talent*

Cities known for their vibrant cultural life often attract creative and talented individuals, which can drive innovation and contribute to the city's reputation, cultural participation and economic growth.













- *Economic Impact*

Cultural industries, including tourism, arts, entertainment, and heritage sites, are significant contributors to a city's economy. They create jobs, attract investment, and boost local businesses.

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## Who We Are

# Our Community

			
390,000 Daily visitors	27,901 residents	projected 50,000 residents by 2036	
			
47% aged between 18 and 34	20% aged 60 and over	1.4% of the population identify as Aboriginal and/or Torres Strait Islander	
			
45% born overseas	12% born in China - our largest population group 5% born in the UK 3% born in India - our fastest growing population group		
			
36% speak a language other than English at home	26% of CoA residents study at TAFE or University	50%+ of the population have no religion	50%renting

Adelaide is diverse, young and growing, with 27,901 people currently calling our city home, and an aspiration to grow this to 50,000 residents by 2036. Our daily population of workers, visitors and tourists is 390,000.

Currently, the City of Adelaide has two distinct demographic areas with North Adelaide and the southeast corner of Adelaide polarised in age structure with the young and old. In Central Adelaide twenty somethings are double the proportion of that demographic in Greater Adelaide.

Statistics suggests the City of Adelaide acts as a demographic hub, importing people from overseas and distributing people overseas, interstate and to the inner suburbs of metropolitan Adelaide. Between 2016 and 2021, 73.9% of the City of Adelaide’s population turned over with one in four migrating from overseas and 4 in 10 migrating from elsewhere in Australia.

People migrating to Adelaide bring with them personal possessions and intangible cultural heritage which connects them to their countries of birth within the context of their new home in Australia, socially and culturally.

This presents an opportunity for those people travelling through Adelaide to become cultural ambassadors for our city, and if their experience of the cultural life of the city is positive, are likely to consider returning to and settling in Adelaide.

Of all South Australia local governments, the City of Adelaide has the highest percentage of population born overseas (45%). Multiculturalism, interculturalism and diversity support our open, cohesive and equitable city, where cultural, linguistic and religious diversity is understood and valued.

Adelaide is a place that embraces the communities that have shaped our city and the new communities that are living here today. Here, culture and creativity are nurtured in a culturally rich and diverse community. Adelaide's cultural uniqueness lies in its complexities and constraints which often present as contrasting factors:

- Adelaide is ancient and new
- Adelaide is innovative and traditional
- Adelaide is diverse and distinctive.

## What Our Community Is Saying About Culture

In the City of Adelaide, the importance of culture is strongly emphasised by our residents, who see it as a key element in creating a vibrant and engaging city. The Resident Survey 2022 results revealed that:

- A significant majority of residents (84%) believe that arts, culture, and events bring energy and interest to the city.
- Live music is valued by 76% of residents as an essential part of city life, underscoring the cultural activities' role in enhancing the overall liveliness of the city.
- Residents also consider culture crucial for making the city a welcoming place. 73% agree that the city is welcoming to people from diverse cultural backgrounds, highlighting the role of cultural diversity in fostering a sense of community and inclusivity.

Moreover, culture is not only important for community wellbeing, it is also vital to the city's identity. Many residents express a desire to preserve the city's cultural vibrancy for future generations, with 18% emphasising the importance of activities, events, and entertainment as critical elements they want to see maintained. This suggests that cultural activities are not only enjoyed by the current population, they are also seen as integral to the city's future prosperity.

The 2023 City User Profile highlights that both residents and visitors value Council's arts, culture, and events services with residents providing an 88% rating and visitors a 92% rating. Despite Council meeting the expectations of city users, the perceptions of the City of Adelaide as a welcoming and dynamic city with rich and diverse experiences remain modest. Although the overall mean rating is 7.5, only 57% of respondents gave a high-level agreement which is consistent with 2022, however slightly below 2021. Our residents view the city most positively, with a mean rating of 7.7 and 61% giving high ratings, while workers are less enthusiastic, with a mean of 7.3 and only 50% rating it highly.

Between 2017-2023, the City of Adelaide tracked the benefits of cultural participation using the national Cultural Outcomes framework. As reported in the [Dynamic City: Arts and Culture Dashboard](#) residents and visitors highly value their participation in cultural activities, recognising that cultural participation plays a pivotal role in enhancing the quality of life, and wellbeing by:

- Stimulating creativity, spark imagination, curiosity and original ideas
- Experiencing pleasure, challenge, captivation, feelings of being moved, awe, joy or wonder
- Gaining new knowledge through critical reflection, creative thinking and intellectual stimulation
- Appreciate the diversity of cultural expression including from peoples from diverse cultural backgrounds, life experiences and interests.
- Build a sense of belonging to one's cultural history, heritage and experience of cultural identity and values that is shared with others.

Cultural Outcome scores have rated 9 out of 10 annually since surveying commenced in 2018.

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## Our Adelaide / Tarntanya

Adelaide is the Capital City of South Australia and the cultural heart of our State.

Located on the Traditional Country of the Kaurna people of the Adelaide Plains, Adelaide / Tarntanya is centrally positioned between the hills and sea, with the River Torrens / Karrawirra Pari winding through it. For over 60,000 years, Tarntanya has been a place of celebration and song, land management, trade and knowledge sharing.

Adelaide is the world's only city surrounded by Park Lands, thanks to the vision of Colonel William Light, for a city that enriches its people's quality of life. His vision has been described as genius of place and plan, from a theory dating back to Roman Times, *Genius Loci*, in which the spirit of place combines with the built urban form in order for people to live authentically and in balance with nature.

Adelaide's cultural vision, history of social reform, and its thriving arts sector and festivals are regarded as some of South Australia's strengths. The state enjoys an impressive reputation for creative achievement and vibrant artistic activities.

Consistently ranked as one of the most liveable cities in the world and named the world's most beautiful city in 2024 by *Architectural Digest*, Adelaide is a safe, open and democratic society, and an official Refugee Welcoming Zone.

Our renown as a creative city is sustained by a diversity of cultural venues and collections, civic events, live music pubs, bars and dining experiences that enliven city laneways. Our world class architecture and public art adds vibrancy to the city and reflects local histories.

Our places, including our National Heritage Listed Adelaide Park Lands and Squares, in our National Park City, provide gathering places for people to celebrate festive events and to practice and exchange cultural traditions.

The Adelaide Town Hall has been the city's premier venue for concerts, civic receptions and public gatherings since 1866. The Adelaide Central Market has been a lively site of exchange for diverse cultures and culinary traditions since the late 1800s when North Terrace became the home of the heritage listed Mortlock Wing and Adelaide's first public sculpture, *Veneri di Canova* (Pugi Brothers, 1892). Today, North Terrace, or the 'Cultural Boulevard' houses Adelaide's most prominent cultural institutions and collections, including the Art Gallery of South Australia, the South Australian Museum, the State Library of South Australia, the Migration Museum, and the Adelaide Botanic Gardens that have been growing since 1857, featuring some of Australia's finest plant collections. It is also home to Adelaide University and Lot 14 – an innovation district which will soon support over 6,000 workers and researchers.

The Adelaide Festival Centre, Australia's first multi-purpose arts centre, celebrated its 50<sup>th</sup> anniversary in 2023, and remains an icon of Adelaide's contemporary culture. The JamFactory, singular in its support and promotion of innovative and outstanding craft and design through its studios, galleries and shops, also celebrated its 'golden' anniversary last year. In 2024, the Helpmann Academy celebrates 30 years of supporting creative practitioners at the start of their careers. The only organisation of its kind in Australia, it is a unique collaborative partnership that unifies the skills and resources of South Australia's universities.



Adelaide is home to the second largest Fringe Festival in the world and is one of just a few cities worldwide to host WOMAD festival sharing music, arts, dance and ideas from around the world. Rundle Mall and its open-air public art gallery continue to enhance the city's shopping experience. Across Adelaide's nightlife hub on Hindley Street, the Lion Arts Centre is the West End's creative heart housing several music and multi-arts organisations.

In North Adelaide, Carclew, Australia's largest multi-artform cultural institution dedicated to children and young people can be found, as well as the David Roche Foundation House Museum - one of the greatest decorative arts collections in a private institution in Australia.

Adelaide's designation as Australia's only UNESCO Creative City of Music since 2015 is testament to the city's proud live music heritage and cultural leadership on the global stage, which are celebrated through the renaming of city laneways to honour some of Adelaide's most iconic musicians and bands.

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## City of Adelaide's Role in Cultural Life

### *Current State*

The City of Adelaide is responsible to its local community, plays a leadership role as a Capital City in supporting the cultural epicentre for South Australia, and as a designated UNESCO Creative City commits to placing culture and creativity at the heart of its planning for sustainable development.

The City of Adelaide fosters Adelaide's cultural life by creating an interesting and lively place where people want to live, work and visit, and by facilitating opportunities for the community to participate and practice cultural and creative activity. This is achieved through policy setting, strategic planning, strategic partnerships, advocacy, provision of cultural and community facilities, placemaking, production of and support for major events and festivals, programming, capacity building, public art, heritage preservation, collections, promotion, storytelling, and grants.

The City of Adelaide complements the State Government's efforts in supporting arts, culture, and economic development of our Capital City. The State Government provides significant and substantial funding for arts and cultural initiatives across South Australia that includes organisational funding, and the City of Adelaide focuses on localised projects within its LGA boundary that enhance cultural activities, community engagement, placemaking and community capacity building within the city. City of Adelaide's subsidiary, the Adelaide Economic Development Agency (AEDA), contributes by driving economic growth and tourism through event and festival sponsorships, partnerships and marketing the city. Together, these entities operate in different yet complementary roles—ensuring both statewide reach and targeted local impact for culture, arts, economic vitality and community wellbeing.

In recent years, the Council's investment in culture has been led and delivered through the Cultural Strategy 2017-2023, supported by a Public Art Action Plan (2019-22) and a Live Music Action Plan (2017-2020), Stretch Reconciliation Action Plans, the Heritage Strategy 2021-2026, and the Adelaide Economic Development Agency's Strategic Plans (since Jan 2021).

Many other areas of the organisation support people to participate in the city's cultural life by delivering services, incentivising and leveraging investment, and facilitating cultural, heritage and creative initiatives and supporting activities that support the development and maintenance of culture and cultural practice.

The spread of this activity means that the total volume and value of Council's investment in culture is not straightforward to quantify. To date, City of Adelaide has invested broadly across the cultural sector.

### *Significant Commemorative Days and Celebrations*

The City of Adelaide plays a role in curating the entire city for cultural activation, hosting a year-round calendar of events and activities that delight, inspire and engage local, national and international audiences.

Council supports event organisers to hold welcoming, accessible and safe events that leave people of all backgrounds with positive lasting memories of our city. The City of Adelaide

works collaboratively with event organisers and the South Australian Tourism Commission to facilitate a year-round calendar of events and activations for Adelaide.

National commemorative days and celebrations that Council observes, funds and facilitates include:

### **Australia Day**

The city is the centre of Australia Day activities for South Australians on 26 January each year. The first citizenship ceremony of the year is held at Adelaide Town Hall on Australia Day. Council, in partnership with the Australia Day Council, hosts and supports a program of events that acknowledges our cultural diversity and multiple histories. This includes the Mourning in the Morning smoking ceremony and Respecting Country Parade.

### **Anzac Day**

Observed annually on 25 April, Anzac Day, comprising the Anzac Day Commemorative March and Anzac Day Service of Remembrance with a Dawn Service, commemorates the anniversary of the Dardanelles Campaign Landing in 1915. The Returned & Services League of South Australia is responsible for the delivery of Anzac Day activities in the City of Adelaide, in partnership with the City of Adelaide and the South Australian Government.

### **Lunar New Year**

Festivities across the city herald the beginning of the Lunar New Year in the rich traditions and spirit of this celebration. A vibrant street party in Chinatown, organised by Chinatown Adelaide South Australia Inc., includes cultural performances, food, and entertainment and attracts an estimated over 30,000 visitors to the precinct.

### **National Pharmacies Christmas Pageant**

Since 1933, the Southern Hemisphere's largest public Christmas parade, has marked the official welcoming of Father Christmas to Australia and the start of our festive season and community tradition. City of Adelaide's broader Christmas Festival is representative and inclusive of Adelaide's multicultural community, with a diverse offering that is meaningful for a wide demographic.

### **NAIDOC Week**

National Aboriginal and Islanders Day Observance Committee (NAIDOC) Week is a celebration of Aboriginal and Torres Strait Islander cultures and an opportunity to recognise the rich and diverse cultures of Aboriginal and Torres Strait Islander Australians and their contributions in various fields. In 2024, Adelaide hosted the National NAIDOC Week.

### **New Year's Eve**

In 2023, Adelaide's New Year's Eve celebration returned to Elder Park / Tarntanya Wama for the first time after a four-year hiatus, drawing over 80,000 people of all ages to the Riverbank precinct to celebrate and watch fireworks in a safe and inclusive environment.

### **Remembrance Day**

On 11 November the Adelaide Remembrance Day service is held at the South Australian National War Memorial on North Terrace. Veterans, families, serving Australian Defence

Force personnel and members of the public gather to commemorate the loss of Australian lives from all wars and conflicts.

### *Collections*

#### **Civic, Archives and Oral History Collections**

Adelaide's heritage is preserved through the City of Adelaide collection, which encompasses the Civic Collection, Oral History Collection, and City Archives. The Civic Collection, featuring over 2800 items gathered since 1853, includes significant relics such as those related to Queen Adelaide and Colonel Light, along with public statues, memorials, silverware, historic photographs, and maps. The Oral History Collection, including 140 interviews conducted between 1978 and 2014, captures the personal memories and experiences of former Lord Mayors, Councillors, long-serving employees, and community leaders. The Contemporary Art Collection of 60+ artworks by 40 artists who are South Australian or associated with the City of Adelaide through work or study, reflects the dynamic evolution of artistic practice in Adelaide. Additionally, the City Archives holds records dating back to 1840, documents Adelaide's municipal governance through files, maps, plans, and photographs. Together, these collections ensure that Adelaide's cultural heritage and history are preserved and accessible to future generations.

#### **Public Art Collection**

Adelaide's public art collection is valued at over \$40 million and features nearly 150 sculptures, installations, and monuments that enrich public spaces and reflect the diverse stories and identities of its people. Our public art collection is a vital part of the city's cultural landscape, fosters community connection and celebrates Kaurana and Aboriginal and Torres Strait Islander heritage and the contributions of various cultural groups. The public art collection plays a crucial role in positioning Adelaide as a vibrant cultural destination, attracting tourists and contributing to the local economy.

### *Cultural and Social Infrastructure*

#### **Park Lands**

The national heritage listed Adelaide Park Lands are a vital part of the city's cultural infrastructure, offering a unique network of interconnected public spaces and natural areas that encircle the city. These spaces play a significant role in Adelaide's cultural life, hosting over 600 events annually, including major festivals like the WOMAD hosted in Botanic Park / Tainmuntilla for over 30 years, and the Adelaide Fringe. The Park Lands are classified into various event sites, with premium locations such as Rundle Park / Kadiltpina and Elder Park / Tarntanya heavily utilised for large-scale cultural activities, including the Adelaide Fringe, which sold over 1 million tickets in 2023, contributing approximately \$50.1 million in new money to the state's economy. This commitment to cultural vibrancy has established Adelaide as a global leader in festivals, with the 2022 Tourism Sentiment Index ranking it the 4th best city worldwide for such events.

#### **Adelaide Central Market**

Since 1869, the Adelaide Central Market has been Adelaide's premier destination for world leading food and produce, celebrating cultural diversity year-round, and connecting community. It is one of the largest undercover fresh produce markets in the Southern Hemisphere, and a key space for cultural immersion and exchange in the city, regularly

hosting live music, food demonstrations and cultural celebrations. The Market precinct attracts more than 8.5 million visitors each year.

### **Adelaide Community Centres**

The City of Adelaide's three Community Centres support our communities to thrive by creating welcoming and inclusive spaces and engaging and enriching experiences that build community capacity and celebrate diverse cultures and community spirit. During 2023/24 our Centres welcomed 42,231 people and hosted 1,418 centre-led programs that engaged nearly 8,200 participants, including health and fitness sessions, language classes, gardening and cooking workshops, exhibitions, social clubs and more.

### **Adelaide Town Hall**

Since 1866 the Adelaide Town Hall has been the civic and cultural heart of the city. It is where community gathers and history is made, from Council meetings, Civic Events, Citizenship Ceremonies, to royal visits, weddings, high school graduations, and corporate launches.

In 2023/24, Adelaide Town Hall hosted 98 concerts, 75 conferences, and attracted over 7,700 attendees to its free lunchtime community performances. The Adelaide Town Hall is proud to partner with major music organisations, including Adelaide Symphony Orchestra, Music Viva, Adelaide Festival and Australian Chamber Orchestra, to present inspiring and uplifting performances.

### **Libraries**

The City of Adelaide's three libraries are essential to the cultural and social wellbeing of its 25,507 residents and our daily visitors. Libraries are recognised by UNESCO as vital for education, culture, and inclusion, these facilities generate significant community benefits. A 2018-19 study found that public libraries in South Australia contributed \$252 million in benefits, with a net welfare impact of \$162 million.

The City of Adelaide Libraries are celebrated for supporting diverse and multicultural communities through extensive resources, programs, and partnerships that foster literacy, creativity, and cultural understanding. In 2023/24, the libraries saw nearly 340,000 visitors, a 11.5% increase from the previous year, and a 4% rise in active memberships. Our libraries are places of creative production, curation and display. They promote cultural diversity and reconciliation, through events like Multicultural Storytime and exhibitions for Refugee Week and maintain a strong commitment to Aboriginal culture through engaging programs and collections.

### **Cultural Experiences**

The City of Adelaide [Dynamic City: Arts and Culture Dashboard](#) monitored and reported on the collective achievements and the important contributions of Adelaide's cultural sector to the life of the city between 2017 and 2023. The dashboard included Council led, facilitated and financially supported activity, alongside information drawn from published external sources. A snapshot of Council's cultural programs and participation outcomes is included below.



**Participation In Adelaide’s Cultural Experiences 2017-2023 Trends**

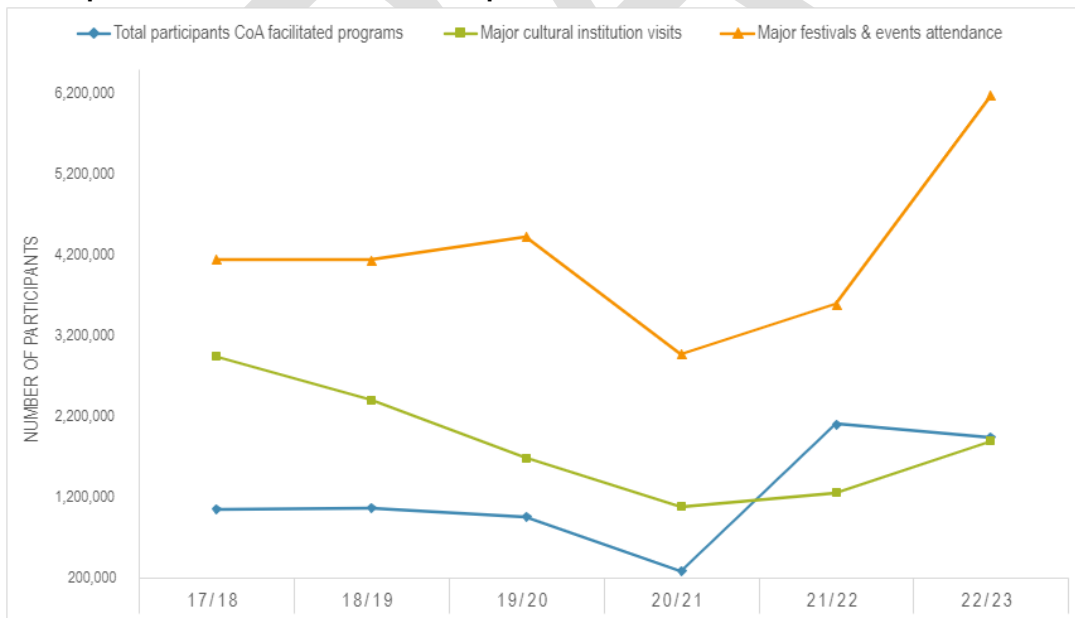


Figure 1. Participation in Adelaide’s cultural experiences 2017-2023 trends, as reported in the City of Adelaide Dynamic City: Arts and Culture Dashboard.

*Future State*

The development of Council's Cultural Policy will clarify culture's place and priority in our planning processes. It will reflect that cultural participation and creativity are central to our community's social and economic life. It will ensure that responsibility for the Cultural Policy is shared across the organisation and embedded across operational decision making. As a result, Council's resources will effectively focused to maximise benefit for all.

To achieve this, the City of Adelaide will need to take a long-term perspective and a sustainable, partnered, approach to cultural development. This means that its roles in the future may include:

**Lead**

Lead the integration of creativity and culture in all aspects of the city's sustainable development to ensure Adelaide is a diverse, inclusive, resilient and joyful society.

**Advocate**

Use our influence as a creative capital to advocate for the role of culture in enriching the life of the city, our community and our economy, leveraging opportunities, and uplifting others.

**Safeguard**

Protect our tangible and intangible cultural heritage through enabling policy and regulation, and by investing in our cultural infrastructure and assets including our city collections.

**Engage**

Empower people to engage in democratic, local decision making and action supporting social, economic, environmental and cultural wellbeing.

**Enable**

Enable all people to contribute to and participate in the cultural life of the city by funding and facilitating inclusive programs at our venues and in our Adelaide Park Lands.

**Facilitate**

Facilitate street closures, safety, traffic and busking to support community events, festivals, activations and other forms of cultural expression across the city's public spaces and Adelaide Park Lands.

**Partner**

Partner with government, non-government organisations, the private sector and the community to leverage expertise, attract new resources and sustain the city's cultural development into the future.

**Champion**

Celebrate what makes Adelaide distinctive and promote its abundant and creative cultures to enhance our city's appeal and profile.

## Cultural Policy Themes and Priorities

Reflecting on Adelaide's strengths, research insights, local strategic tensions, and global trends relevant to capital cities, some key themes are presented to encourage conversation about future cultural priorities for the city.

### *People are at the Centre of our City and its Culture*

Nurture the ability for the community to connect with culture and express their creativity. Improve our city's appeal, liveability and global profile, through accessible and high-quality cultural experiences, including public art, events and festivals that reflect Adelaide's unique heritage and stories.

### *Honouring Aboriginal and Torres Strait Islander Peoples's Continuous Culture*

Honour and strengthen awareness of Kaurna culture and connection to Country as central to Adelaide's identity and future.

### *Celebrating Multiculturalism and Respecting Diversity and Traditions*

Observe, fund and facilitate Adelaide's cultural traditions including national commemorative days, festive events and other social practices. Provide inclusive and respectful opportunities for people of all cultures, backgrounds, ages and abilities to participate in the cultural life of the city.

### *Adelaide is Australia's Cultural and Creative Capital*

Provide a city-wide approach to embed music, culture and heritage preservation in policy, place and community. Amplify Adelaide's UNESCO City of Music designation and our leadership as Australia's creative and cultural capital.

### *The City's Culture is Connected to our Built and Natural Heritage*

Respect, protect and strengthen our world class architecture, cultural assets, collections, and environment. Ensure our cultural identity is easily accessible by the community through engaging and discoverable interpretation and digital resources.

### *Creativity and Culture Drives our City's Future*

Advance the role of culture in enriching the life of the city, our people and the environment. Raise our profile as a creative and cultural capital for the development of the city into the future and the wellbeing of local communities.



## Engagement Strategy

The city's Cultural Policy will be developed in conversation and in partnership with our community so that it reflects, serves, supports and belongs to the people of Adelaide. A range of prompts are provided, and you can elect to comment on any, all or add your own reflections and suggestions. Feedback received through engagement on this discussion paper will inform the development of Council's Cultural Policy.

We intend to invite, listen to and deeply consider all ideas, proposals and feedback offered, respecting the generosity with which they are shared.

The draft Cultural Policy of the City of Adelaide will be refined and improved through this process. A summary of this feedback will be presented to Council to ensure that the voices and views of our community are heard.

## General Consultation Questions

- What is the best thing about living in Adelaide?
- What strengths and values do you observe in Adelaide's diverse cultural communities?
- When you describe Adelaide to friends who live interstate or overseas, is there an image, story, song, or artwork that you think of first that best captures this place?
- If you could change something about Adelaide what would it be?
- Can you describe what kind of place you hope Adelaide will be in 10 years' time?
- What are the most pressing obstacles to achieving this vision?
- In defining culture, what have we missed, or you would like to see enhanced?
- How would you like to continue to be engaged in community-led policy development?

## Questions on the Draft Policy Themes and Priorities

### *People are at the Centre of our City and its Culture*

- How can we enhance our city's appeal and global profile by offering high-quality cultural experiences that reflect the city's unique identity, and heritage?
- What strategies can we use to activate key areas and underutilised spaces in the City of Adelaide with cultural activities to boost visitation, community engagement and our local economy?
- How can we ensure our affordable and accessible cultural spaces, like our Town Hall, community centres and libraries, better support creative communities?

### *Honouring Aboriginal and Torres Strait Islander Peoples's Continuous Culture*

- How can we champion Kurna culture in our shared future in a meaningful way?
- What steps can we take to ensure that Kurna and other Aboriginal and Torres Strait Islander voices influence, and are represented in the city's cultural decisions?
- What initiatives and projects can we collaborate on with Aboriginal and Torres Strait Islander communities to increase visibility of Kurna culture in the public realm?

### *Celebrating Multiculturalism and Respecting Diversity and Traditions*

- How can we observe and support community events that respect traditions, celebrate multiculturalism and encourage cultural sharing?
- What can we do to ensure everyone can take part in the city's cultural life?

- How can we amplify more community voices and create better connections with and between diverse communities?
- How can we attract more people to improve community bonds and embrace our cultural diversity, and global connections?

*Adelaide is Australia's Cultural and Creative Capital*

- How can we strengthen our reputation as Australia's creative and cultural capital as a UNESCO Creative City and City of Live Music status?
- What steps can we take to ensure music, culture, and heritage are deeply integrated into city policies, our everyday experiences and the community life of the city?
- How can we better support creative and culture professionals and venues to boost employment and create sustainable careers in the arts?

*The City's Culture is Connected to our Built and Natural Heritage*

- How can we best protect and showcase our city's built architecture, cultural assets, and natural environment?
- What can we do to ensure that the City of Adelaide's cultural identity is more accessible and engaging for our community?
- How can we improve our public spaces to better support cultural activities and community connections?

*Creativity and Culture Drives our City's Future*

- How can culture improve the City of Adelaide experience, our quality of life and environment?
- What new and different types of partnerships can help sustain and improve the City of Adelaide's cultural growth in the future?
- How can we better promote the City of Adelaide's cultural strengths to boost participation and enhance its reputation as a cultural capital?

## Recommendations of the City Planning, Development and Business Affairs Committee – 1 October 2024

Tuesday, 8 October 2024  
Council

Strategic Alignment - Our Corporation

**Program Contact:**  
Kathryn Goldy, Acting Manager  
Governance

Public

**Approving Officer:**  
Anthony Spartalis, Chief  
Operating Officer

### EXECUTIVE SUMMARY

The City Planning, Development and Business Affairs Committee considered the following Items at its meeting held on 1 October 2024 and resolved to present to Council the following recommendations for Council determination:

- Item 7.1 – Heritage Incentives Scheme Allocation over \$75,000 for Approval
- Item 7.2 – City of Adelaide Review of Nuclear Free Zone Policy

### RECOMMENDATION

1. **Recommendation 1** – Item 7.1 - Heritage Incentives Scheme Allocation over \$75,000 for Approval

THAT COUNCIL:

1. Approves an allocation of \$153,009.00 for conservation works to 'Cottage Homes', 51 - 60 Kingston Terrace, North Adelaide contained in Attachment A to Item 7.1 on the Agenda for the meeting of the City Planning, Development and Business Affairs Committee held on 1 October 2024, in accordance with the City of Adelaide's Heritage Incentives Scheme Operating Guidelines.

2. **Recommendation 2** – Item 7.2 - City of Adelaide Review of Nuclear Free Zone Policy

THAT COUNCIL:

1. Notes the 1995 Declaration of the City of Adelaide as a Nuclear Free Zone Policy (the Nuclear Free Zone Policy) reaffirmed in 2000 as contained in Attachment A to Item 7.2 on the Agenda for the City Planning, Development and Business Affairs Committee held on 1 October 2024.
2. Adopts the Nuclear Weapons and Power Policy as contained in Attachment B to Item 7.2 on the Agenda for the City Planning, Development and Business Affairs Committee held on 1 October 2024.

## DISCUSSION

1. The City Planning, Development and Business Affairs Committee met on Tuesday, 1 October 2024. The Agenda with reports for the public component of the meeting can be viewed [here](#).
2. Where the resolution of the Committee differs from the recommendation published in the Committee agenda, the Committee's recommendation to the Council is listed first with the original recommendation provided in is in grey and italics.
3. The following matters were the subject of deliberation.
  - 3.1. Item 7.1 - Heritage Incentives Scheme Allocation over \$75,000 for Approval

THAT THE CITY PLANNING, DEVELOPMENT AND BUSINESS AFFAIRS COMMITTEE RECOMMENDS:

THAT COUNCIL

    1. Approves an allocation of \$153,009.00 for conservation works to 'Cottage Homes', 51 - 60 Kingston Terrace, North Adelaide contained in Attachment A to Item 7.1 on the Agenda for the meeting of the City Planning, Development and Business Affairs Committee held on 1 October 2024, in accordance with the City of Adelaide's Heritage Incentives Scheme Operating Guidelines.

For ease, Attachment A relating to Recommendation 1, Item 7.1, has been included at the end of this recommendation report.
  - 3.2. Item 7.2 - City of Adelaide Review of Nuclear Free Zone Policy

THAT THE CITY PLANNING, DEVELOPMENT AND BUSINESS AFFAIRS COMMITTEE RECOMMENDS:

THAT COUNCIL

    1. Notes the 1995 Declaration of the City of Adelaide as a Nuclear Free Zone Policy (the Nuclear Free Zone Policy) reaffirmed in 2000 as contained in Attachment A to Item 7.2 on the Agenda for the City Planning, Development and Business Affairs Committee held on 1 October 2024.
    2. Adopts the Nuclear Weapons and Power Policy as contained in Attachment B to Item 7.2 on the Agenda for the City Planning, Development and Business Affairs Committee held on 1 October 2024.

For ease, Attachments A and B relating to Recommendation 2, Item 7.2, have been included at the end of this recommendation report.
4. The Committee also received a workshop on the Draft Adult Entertainment Premises Code Amendment Consultation Summary.

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## DATA AND SUPPORTING INFORMATION

**Link 1** – City Planning, Development and Business Affairs Committee Public Agenda

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## ATTACHMENTS

Nil

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- END OF REPORT -

**Attachment A – Assessment for HIS allocation**

<b>Property Details</b>	51 – 60 Kingston Terrace, NORTH ADELAIDE
<b>Project Category</b>	Major conservation works



**Lady Ayers Homes, 51 – 60 Kingston Terrace**



Source SLSA B 19973 & B 32816 - December 1971



Source SLSA B 19975 – June 1970

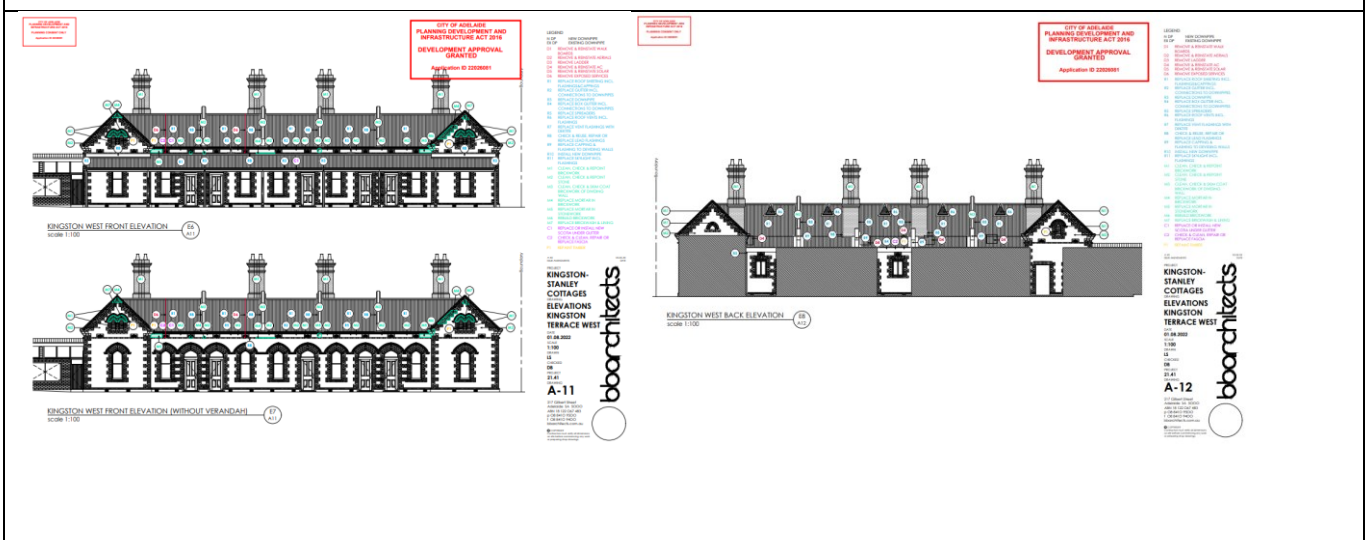
**The Lady Ayers Homes**

What became Cottage Homes Incorporated was initiated by Anglican Archdeacon Charles Marryat in 1871. The organisation's purpose was to fund cottages for the aged poor. Sited on an acre of land, 10 row houses were built along Kingston Tce (the Lady Ayers Homes) and 10 along Stanley St (the Dean Marryat Homes). They are reminiscent of English alms-houses and are uncommon in South Australia.

**Project Description**

The proposed works comprise repointing of brick chimneys and upper-level masonry, replacement of roof and gutters and minor conservation of timberwork.

**Roof & Façade Conservation**



Assessment Criteria	Score	Comments
Needs of the place	3/3	All four rows of cottages require extensive conservation works. This row of cottages is the next (second) priority. The roof and masonry will continue to deteriorate unless essential conservation works are undertaken.
Visual contribution to public realm	3/3	The cottages are highly visible from Kingston Terrace, North Adelaide.
Heritage value of the place	3/3	The 4 rows comprising the Cottage Homes, including the Lady Ayers Homes, are listed as a State Heritage Place.
Level of past HIS financial assistance	2/3	\$115.9k HIS funding was granted in 2023/24 for work to the first row of seven cottages and a grant of \$10k for the documentation of these current conservation works. \$22k HIS funding was granted in 2016 for professional fees and assistance with stormwater management for the two rows of cottages fronting Kingston Tce.
<b>Total Score</b>	<b>11/12</b>	
<b>Total Cost of HIS eligible works (incl GST) for 7 cottages</b>		\$312,037
<b>Proposed HIS Allocation for 7 cottages</b>	\$300,000 at 50% \$12,037 at 25% <b>Total</b>	\$150,000 \$3,009 <b>\$153,009</b>



## **COUNCIL POLICY**

### ***Declaration of the City of Adelaide as a Nuclear Free Zone***

**Approved by:** *Council 27 February 1995*  
*Reaffirmed by City Strategy Committee 24 July 2000*

Subsequent Amendments:

**Document Owner**

Position: *Manager, City Development (Stuart Moseley)*  
Phone: 8203 7535

## 1. **PURPOSE OF THE POLICY**

For Council to declare the City of Adelaide a Nuclear Free Zone.

## 2. **DEFINITIONS AND LEGAL CONTEXT**

- 2.1 A Nuclear Free Zone is a place which has been declared “off limits” to the nuclear arms race and all stages of the nuclear fuel cycle.

Radioactive materials used for approved medical and research purposes and some industrial applications are generally not restricted by this definition even though there may be concern about the safe use, storage, handling and disposal of these materials.

A Nuclear Free Zone is any geographic area, regardless of size, in which:

- there are no nuclear weapons, nor any facilities associated with the development, manufacture, transport or use of nuclear weapons, component parts and associated technology;
- there are no nuclear power plants, including power stations, uranium enrichment and reprocessing plants;
- no major radioactive materials or wastes are created, used, stored or transported;
- no uranium exploration, mining or export takes place;
- there are no ports of call or landing rights for any nuclear forces, including nuclear-armed and/or powered vessels and aircraft.

- 2.2 Councils are charged with many aspects of the health, safety and well-being of people. It is important that Councils consider nuclear and radiation issues as part of their responsibilities for health, town planning, community information and education. Local Government’s powers in areas related to nuclear power, weapons and defence are limited but they can be a voice for their community and advocate positive initiatives that can be implemented by other levels of government.

Local nuclear free zone declarations and signs have limited legal significance, however, they are an important public statement of the views of a Council and its local community.

### 2.3 Legal Aspect

Nuclear Free Zones cannot be directly implemented by a Local Government Authority.

Anything in relation to safe storage, transport and handling of radioactive substance (nuclear material) is administered by Radiation Protection Control Branch of South Australian Health Commission under the Radiation Protection Control Act, 1983.

While the Commission is responsible for safe handling of radioactive substances and Council has no power, this does not derogate the Council to apply the general provisions of Public and Environmental Health Act in its municipality.



## 2.4 Health Risks of Nuclear Energy

Health Risks associated with nuclear energy are from radiation.

Two kinds of injury from radiation are recognised by National Health and Medical Research Council, called 'deterministic' effects and 'stochastic' effects, which correspond roughly to high and low radiation doses.

It is presumed that there is a small risk even at very low doses and that the higher the dose, the greater the risk.

Man has always lived in an environment which includes ionizing radiation from naturally occurring radioactive substances. Whether continuous exposure to low level radiation is deleterious to man is still a matter of speculation, hence the basis of concern expressed by the community at large today.

## 2.5 Issues on Nuclear Free Zone

Since 1977, 115 Australian Local Government Authorities declared their municipalities a Nuclear Free Zone, including 10 from South Australia. The 10 SA Councils are:-

- Elizabeth City Council;
- Gawler Town Council;
- Hindmarsh Town Council;
- Kensington and Norwood City Council;
- Munno Para City Council;
- Noarlunga City Council;
- Port Adelaide City Council;
- Prospect City Council;
- St. Peters Town Council;
- Unley City Council;

Also the Capital Cities of:-

- Sydney City Council;
- Melbourne City Council.

2.6 A "Nuclear Free Zone" excludes any activities which are associated with nuclear radioactive material in its area, but allows exclusion for the use of medical radioactive substance. Other fields such as geology, geophysics, forensic science, structural engineering and materials analysis use radioactive equipment.

## 3. **POLICY STATEMENT**

The Corporation of the Adelaide City Council declares a nuclear-free zone within the boundaries of the City of Adelaide, with appropriate signage and the provision of exemption being made for the transport of small quantities of biomedical reagents to or from destinations in the City.

# NUCLEAR WEAPONS AND POWER POLICY

*Date this document was adopted*

*non-legislative*

## PURPOSE

This document outlines Council's position and declarations that the City of Adelaide is a Nuclear Free Zone.

The Corporation of the City of Adelaide declares a Nuclear Free Zone within the boundaries of the City of Adelaide, with the provision of exemption being made for the transport of small quantities of biomedical reagents to or from destinations in the city and radioisotopes used in medical facilities.

## STATEMENT

A Nuclear Free Zone is the Council declaring its opposition to the nuclear arms race and all stages of the nuclear fuel cycle; nuclear power stations; and uranium nuclear waste and other material connected with the nuclear power industry being stored or transported through the city.

Radioactive materials used for approved medical and research purposes and some industrial applications, such as radioisotopes, are generally not restricted by this definition even though there may be concern about the safe use, storage, handling and disposal of these materials. The Council believes the benefits to the user outweigh the risks to the community at large.

Local governments are charged with many aspects of the health, safety and well-being of people. It is important that local governments consider nuclear and radiation issues as part of their responsibilities for health, town planning, community information and education. Local Government's powers in areas related to nuclear power, weapons and defence are limited but they can be a voice for their community and advocate positive initiatives that other levels of government can implement.

Local Nuclear Free Zone declarations have limited legal significance; however, they are important public statements of the views of a Council and its local community.

### Legislation

Nuclear Free Zones cannot be directly implemented by a Local Government Authority.

Anything in relation to the safe storage, transport and handling of radioactive substances (nuclear materials) is administered by the South Australian Environment Protection Authority under the *Radiation Protection Control (RPC) Act 2021 (SA)*,

The City of Adelaide acknowledges the Kaurna people as the Traditional Owners of the Country where the city of Adelaide is situated, and pays its respect to Elders past, present and emerging.

*Radiation Protection and Control Regulations 2022 (SA)*, as well as the *Code for the Safe Transport of Radioactive Material 2019 (ARPANS Act Transport Code)*.

While the South Australian Environment Protection Agency is responsible for the safe handling of radioactive substances and the City of Adelaide has no power, this does not derogate from the City of Adelaide applying the general provisions of *Public Health Act 2011 (SA)* in its municipality.

A Nuclear Free Zone excludes any activities associated with nuclear radioactive material in its area but allows exclusion for the use of medical radioactive substances. Other fields, such as geology, geophysics, forensic science, structural engineering and materials analysis, use radioactive equipment.

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## **OTHER USEFUL DOCUMENTS**

### **Related documents**

- Nil

### **Relevant legislation**

- *Radiation Protection Control (RPC) Act 2021 (SA)*
- *Radiation Protection and Control Regulations 2022 (SA)*
- *Public Health Act 2011 (SA)*
- *Environment Protection Act 1993 (SA)*
- *Nuclear Waste Storage Facility (Prohibition) Act 2000 (SA)*
- *Australian Radiation Protection and Nuclear Safety (ARPANS) Act 19998 (Commonwealth)*
- *Code for the Safe Transport of Radioactive Material (2019) (ARPANS Act Transport Code) (Commonwealth)*
- *Customs Act 1901 (Commonwealth)*
- *Nuclear Non-Proliferation (Safeguards) Act 1987 (Commonwealth)*
- *Weapons of Mass Destruction (Prevention and Proliferation) Act 1995 (Commonwealth)*
- *Environment Protection and Biodiversity Conservation (EPBC) Act 1999 (Commonwealth)*

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## **GLOSSARY**

Throughout this document, the below terms have been used and are defined as:

**Nuclear Free Zone** is any geographic area, regardless of size, in which:

- There are no nuclear weapons, nor any facilities associated with the development, manufacture, transport or use of nuclear weapons, component parts and associated technology
- There are no nuclear power plants, including power stations, uranium enrichment and reprocessing plants
- No major radioactive materials or wastes are created, used, stored or transported
- No uranium exploration, mining or export takes place;
- There are no ports of call or landing rights for any nuclear forces, including nuclear-armed and/or powered vessels and aircraft.

**ADMINISTRATIVE**

As part of Council’s commitment to deliver the City of Adelaide Strategic Plan, services to the community and the provision of transparent information, all policy documents are reviewed as per legislative requirements or when there is no such provision, a risk assessment approach is taken to guide the review timeframe.

This Policy document will be reviewed every **5** years unless legislative or operational change occurs beforehand. The next review is required in **2029**.

**Review history:**

Trim Reference	Authorising Body	Date/ Decision ID	Notes
COCO1995/173	Council	27/2/1995	New policy created
ACC2003/1077	City Strategy Committee	24 July 2020	Reaffirmed Council's position
ACC2024/XXXX	Council	XX/8/2024	Policy reviewed and reaffirmed.

**Contact:**

For further information contact the Park Lands, Policy and Sustainability Program

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 GPO Box 2252 ADELAIDE SA 5001  
 +61 8 8203 7203  
[city@cityofadelaide.com.au](mailto:city@cityofadelaide.com.au)

## Deputy Lord Mayor, Councillor Snape - MoN - Melbourne Street Wombat Crossing

Tuesday, 8 October 2024  
Council

**Council Member**  
Councillor Keiran Snape

Public

**Contact Officer:**  
Tom McCready, Director City  
Services

## MOTION ON NOTICE

**Councillor Keiran Snape will move a motion and seek a seconder for the matter shown below to facilitate consideration by the Council:**

'That Council:

1. Notes that the City of Adelaide was allocated \$1 million from the state government for the Melbourne Street Improvements Project, which has not delivered a Wombat Crossing outside Ronald McDonald House.
2. Notes that on 9<sup>th</sup> September 2024 a student was hit in the vicinity of this section of Melbourne Street, resulting in the attendance of an ambulance.
3. Requests the administration seek funding and construction options to urgently progress the creation of a Wombat Crossing outside Ronald McDonald House in the 24/25 financial year.'

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## ADMINISTRATION COMMENT

1. The Administration has sought information from the Department for Infrastructure and Transport (DIT) in relation to the above noted incident occurring 9 September 2024 on Melbourne Street. At the time of preparing this response DIT were unable to provide information to assist with understanding what had occurred.
2. At its meeting on 27 June 2023, Council as part of the adoption of the 2023/24 Business Plan and Budget, approved the Melbourne Street upgrade as part of a Prioritisation and Identification of street upgrades.
  - 2.1. *THAT COUNCIL*
    - 2.1.1. *Approves an indicative forward estimate (new & upgrade) within the Long-Term Financial Plan for Melbourne Street, for a total of \$1.5 million for detailed design occurring in 2025/26 and \$5 million for construction occurring in 2026/27 and 2027/28.*
3. At its meeting on 26 March 2024, Council noted a set of key deliverables presented by the Department for Infrastructure and Transport (DIT) relating to the \$1m State Government funding.
  - 3.1. *THAT COUNCIL*
    - 3.1.1. *Notes that in February 2024, the Department for Infrastructure and Transport, responsible for overseeing the grant agreement on behalf of the Government of South Australia, presented an alternative set of key deliverables eligible for funding under the grant. This revised list includes:*
      - 3.1.2. *Planter boxes, with consistency along the whole street.*
      - 3.1.3. *Installation of hanging baskets.*

- 3.1.4. *Implementation of real-time vacant space signage for Dunn Street Car Park.*
- 3.1.5. *Addition of tree bud lighting at Melbourne Street Plaza, specifically at the junction of Jerningham Street and Melbourne Street.*
- 3.1.6. *Installation of under veranda festoon lighting for safety and ambiance, similar to lighting on O'Connell Street between Lombard and Gover streets, to support local restaurants.*
- 3.1.7. *Retrofitting of banner brackets to existing entryway flag poles at Mann Terrace and Brougham Place ends of Melbourne Street.*
- 3.1.8. *Upgrading and relocation of street furniture, along with the rationalisation and decluttering of existing infrastructure.*
- 3.2. *Notes that the construction of a wombat crossing in front of the Ronald McDonald House on Melbourne Street will not be funded through the Government of South Australia grant.*
- 3.3. *Notes the construction of wombat crossings on Melbourne Street remains part of Council's Main Streets Revitalisation Master Plan for Melbourne Street and design and planning works undertaken to date on the crossing will benefit any future construction opportunities.*
- 4. The Administration has commenced preparing revised concept designs for Melbourne Street commensurate with the approved \$5m construction budget allocation.
- 5. The revised concept designs for Melbourne Street are currently anticipated to be ready for presentation to Council in May 2025 and detailed design to follow in financial year 2025/26.
- 6. The Administration intends to include a wombat crossing in the vicinity of the Ronald McDonald House as part of the revised concept designs for the street.
- 7. Should Council resolve to support the proposed motion to pursue the construction of a wombat crossing in the vicinity of Ronald McDonald House, the following activities will need to be undertaken.
  - 7.1. The Administration will undertake a review of the current design and a undertake a cost estimate for the construction of a wombat crossing and ancillary works in the vicinity of Ronald McDonald House.
  - 7.2. Prepare costings associated with this separate works package estimated to be in the region of \$730,000 (ex. GST). This includes stormwater upgrades that would be necessary due to impacts that would be caused to surface stormwater flows following the introduction of a wombat crossing (raised zebra crossing).
  - 7.3. Present the budget allocation required and associated timings to Council for consideration as part of the Council's quarterly budget reconsiderations or through the next Business Plan & Budget, with respect to existing priorities and financial capacity within the Long-Term Financial Plan.
  - 7.4. Prepare a 'Request for Tenders' to be released to the market following Council approval of budget for the works.
- 8. If endorsed, and budget allocated, it is estimated that construction works would commence at the end of 2024/25 and extend into the 2025/26 Business Plan and Budget period.

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or prices have been obtained:	
Public consultation	Engagement with the surrounding precinct and the Department for Infrastructure and Transport is essential.
External consultant advice	External design and traffic advice will be sought
Legal advice / litigation (eg contract breach)	Not Applicable
Impacts on existing projects	Should this motion be carried, a review will be undertaken on the current capital works projects and budget allocation to assist in both delivery and budget timings.
Budget reallocation	To be determined
Capital investment	Estimated \$730,000 (ex. GST)
Staff time in preparing the workshop / report requested in the motion	To be determined

Other	Not Applicable
Staff time in receiving and preparing this administration comment	To prepare this administration comment in response to the motion on notice took approximately 5.5 hours.

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- END OF REPORT -

## Councillor Martin - QoN - Disability and Aged Pension Rate Rebate

Tuesday, 8 October 2024  
Council

**Council Member**  
Councillor Phillip Martin

Public

**Contact Officer:**  
Anthony Spartalis, Chief Operating Officer

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## QUESTION ON NOTICE

**Councillor Phillip Martin will ask the following Question on Notice:**

'Could the Administration advise;

When and how the Disability and Aged Pension Rebate for eligible City of Adelaide ratepayers will be paid, and the means by which the Rebate has and will be drawn to the attention of ratepayers so that they are aware that they may be entitled to claim it?'

The Lord Mayor will provide a reply at the meeting, the reply and question will be included in the Minutes of the meeting.

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- END OF REPORT -



## Councillor Davis - QoN - Committee Meeting Length

Tuesday, 8 October 2024  
**Council**

**Council Member**  
Councillor Henry Davis

Public

**Contact Officer:**  
Anthony Spartalis, Chief Operating Officer

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## QUESTION ON NOTICE

**Councillor Henry Davis will ask the following Question on Notice:**

'In terms of time, what has been the shortest committee meeting we have had since the start of the council term?'

The Lord Mayor will provide a reply at the meeting, the reply and question will be included in the Minutes of the meeting.

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- END OF REPORT -

## Exclusion of the Public

**Program Contact:**

Anthony Spartalis, Chief  
Operating Officer

**Approving Officer:**

Michael Sedgman, Chief  
Executive Officer

Public

## EXECUTIVE SUMMARY

Section 90(2) of the *Local Government Act 1999 (SA)* (the Act), states that a Council may order that the public be excluded from attendance at a meeting if the Council considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in section 90(3) of the Act.

It is the recommendation of the Chief Executive Officer that the public be excluded from this Council meeting for the consideration of information and matters contained in the Agenda.

For the following Reports for Council (Chief Executive Officer's Reports) seeking consideration in confidence

**23.1** Civic Recognition [section 90(3) (a) of the Act]

The Order to Exclude for Item 23.1:

1. Identifies the information and matters (grounds) from section 90(3) of the Act utilised to request consideration in confidence.
2. Identifies the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public.
3. In addition, identifies for the following grounds – section 90(3) (b), (d) or (j) of the Act - how information open to the public would be contrary to the public interest.

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## ORDER TO EXCLUDE FOR ITEM 23.1

THAT COUNCIL:

1. Having taken into account the relevant consideration contained in section 90(3) (a) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the Council dated 8 October 2024 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 23.1 [Civic Recognition] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

Grounds and Basis

Disclosure of the information in this report is considered inappropriate if released to the public prior to the official awarding of the Key to the City.

Public Interest

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information would be inappropriate if released to the public prior to the official awarding of a Key to the City.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the Council dated 8 October 2024 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 23.1 [Civic Recognition] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (a) of the Act.
-

## DISCUSSION

1. Section 90(1) of the *Local Government Act 1999 (SA)* (the Act) directs that a meeting of Council must be conducted in a place open to the public.
2. Section 90(2) of the Act, states that a Council may order that the public be excluded from attendance at a meeting if Council considers it to be necessary and appropriate to act in a meeting closed to the public to receive, discuss or consider in confidence any information or matter listed in section 90(3) of the Act.
3. Section 90(3) of the Act prescribes the information and matters that a Council may order that the public be excluded from.
4. Section 90(4) of the Act, advises that in considering whether an order should be made to exclude the public under section 90(2) of the Act, it is irrelevant that discussion of a matter in public may -
  - (a) *cause embarrassment to the council or council committee concerned, or to members or employees of the council; or*
  - (b) *cause a loss of confidence in the council or council committee; or*
  - (c) *involve discussion of a matter that is controversial within the council area; or*
  - (d) *make the council susceptible to adverse criticism.*
5. Section 90(7) of the Act requires that an order to exclude the public:
  - 5.1 Identify the information and matters (grounds) from section 90(3) of the Act utilised to request consideration in confidence.
  - 5.2 Identify the basis – how the information falls within the grounds identified and why it is necessary and appropriate to act in a meeting closed to the public.
  - 5.3 In addition identify for the following grounds – section 90(3) (b), (d) or (j) of the Act - how information open to the public would be contrary to the public interest.
6. Section 83(5) of the Act has been utilised to identify in the Agenda and on the Report for the meeting, that the following report is submitted seeking consideration in confidence.
  - 6.1 Information contained in Item 23.1 – Civic Recognition
    - 6.1.1 Is not subject to an existing Confidentiality Order.
    - 6.1.2 The grounds utilised to request consideration in confidence is section 90(3) (a) of the Act
      - (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

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## ATTACHMENTS

Nil

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- END OF REPORT -

Document is Restricted